

Date Correction Plan Due 9/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Mscr Afterschool At Lakeview Elementary		Provider Number / Facility ID Number 5000561125 / 008 - 2100618	
Address - Facility (Street, City, State, Zip Code) 1802 Tennyson Ln Madison WI 537042323		Telephone Number 608-204-4055	Date - Regulation Visit 8/13/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff A did not have a completed background check on file prior to beginning work as required. Repeat violation: Previously cited on 5/20/2025, 2/21/2025, 11/20/2024, 8/20/2024	Program Director will work with staff to complete background check and finger prints	9/20/2025
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A did not have documentation of completed Child Abuse and Neglect Prevention training on file as required.	Program Director will retrain staff in Child Abuse and Neglect and record it in file along with a certificate of completion	9/03/2025

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Date Issued
9/16/2025

NAME - Agency Worker
Jenny Sweeney

Date Signed

SIGNATURE - Certified Operator or Designee / Licensee or Designee