

Date Correction Plan Due 11/27/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Discovery On Dousman Childcare		Provider Number / Facility ID Number 4000563944 / 001 - 120782	
Address - Facility (Street, City, State, Zip Code) 107 N Dousman St Wauzeka WI 53826		Telephone Number 608-875-5437	Date - Regulation Visit 11/6/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: The toddler classroom was over ratio when there was one teacher present with 5 two-year-old children and 1 one-year old child.	1. Staff-To-Child Ratio Worksheet is posted next to daily schedule of children so staff can review it on a daily basis & as schedules change making sure ratios are met at all times.	11-21-2024

NAME - Agency Worker Jenny Capener	Date Issued 11/13/2024
SIGNATURE - Certified Operator or Designee / Licensee or Designee <i>Brenda Wagner</i>	Date Signed 11-22-2024

Age - Child	Number of Children in Age Group		Numerical Weight for Age Group	=	Weight in Age Group Column 2 x Column 3
* Birth to 2 years		x	.25	=	
2 years		x	.167	=	
2 ½ years		x	.125	=	
3 years		x	.10	=	
4 years		x	.077	=	
** 5 years and over		x	.056	=	
Total number of children in the group			Total numerical weight of the group		

Ratio: One staff member is required for a group of children whose total numerical weight equals 1.04 or less. Any total numerical weight below .05 is considered statistically insignificant and should be dropped. For example, if the total numerical weight is 1.05 or above, two staff persons are required; however, if the total numerical weight is 1.04, drop the .04 and only one staff member is required.

Group: Per DCF 251.055(2)(e), the number of children in a group may not exceed the maximum number of children that can be cared for by 2 staff members as determined by the staff-to-child ratio formula. *Per 251.055(2)(d), when infants and toddlers are part of a group, the maximum group size may not exceed 8. **If the group is made up of all school-age children (age 5 and above), the maximum group size may not exceed 36.

SIGNATURE – Person Completing Form	Date Signed
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EXAMPLES

Group 1	<ul style="list-style-type: none"> • 3 children age 4 years x .077 = .231 • 16 children age 5 years x .056 = .896 <p>Total numerical weight of Group 1 1.127</p>	<p>Ratio: The total numerical weight of the group is greater than 1.04, so 2 child care workers are required.</p> <p>Group: No more than 2 child care workers are required, and no infants or toddlers are included, so 1 group is fine.</p>
Group 2	<ul style="list-style-type: none"> • 1 child age 1 year x .25 = .25 • 1 child age 2 years x .167 = .167 • 5 children age 2 ½ years x .125 = .625 <p>Total numerical weight of Group 2 1.042</p>	<p>Ratio: The total numerical weight of the group does not exceed 1.04, so 1 child care worker is required.</p> <p>Group: No more than 2 child care workers are required, and the group, which includes infants / toddlers, does not exceed 8, so 1 group is fine.</p>
Group 3	<ul style="list-style-type: none"> • 14 children age 3 years x .10 = 1.40 • 10 children age 4 years x .077 = .77 • 3 children age 5 years x .056 = .168 <p>Total numerical weight of Group 3 2.338</p>	<p>Ratio: The total numerical weight of the group is greater than 2.04, so 3 child care workers are required.</p> <p>Group: More than 2 child care workers are required, so Group 3 will need to be split into 2 separate groups of children.</p>