

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
5/3/2024

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Southwest Y Base - Ronald Reagan

4000558914 / 021 - 2003026

Address - Facility (Street, City, State, Zip Code)
4225 S Calhoun Rd New Berlin WI 531515531

Telephone Number
414-329-3842

Date - Regulation Visit
4/15/2024

**Rule/Statute Number
Noncompliance Statement**

Correction Plan

**Expected
Completion Date**

**Verification
Date**

1 251.055(1)(f)

Child Tracking Procedure

Description: There was no documentation of tracking the children that were in the outdoor play area.

walked through outdoor tracking procedures with staff and have them attending a training 5/30/24

5/30/24

2 251.07(6)(dm)2.

Medical Log - Pages & Entries

Description: The medical log entries contained missing lines and was not signed by the staff member that was recording the injuries.

Went through Medlog with staff and reviewed instructions. Will be Audited by directors monthly through school year

4/23/24

NAME - Agency Worker
Rhonda Brueggemann

Date Issued
4/19/2024

SIGNATURE - Certified Operator/ Designee, Licensee or Designee

Date Signed

Rhonda Brueggemann
4/22/24