

Date Correction Plan Due 3/8/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Mukwonago Y Before And After - Trailside		4000558914 / 030 - 2006608	
Address - Facility (Street, City, State, Zip Code) 615 N Milwaukee St Waterford WI 531854405		Telephone Number 262-363-7950	Date - Regulation Visit 2/22/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B does not have the required physical exam on file and has been working at the center for more than 30 days. Repeat violation: Previously cited on 12/13/2023	Exam was completed by Staff B and was in a file @ another location. Form is now in file @ this location, too.	2/23/24	
2 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Staff B does not have documentation of a written orientation completed within one week at the center. Staff B has been working at the center since September 2023. Repeat violation: Previously cited on 12/13/2023	Orientation was completed w/ Staff B and was in file @ another location. Form is now in file @ this location, too.	2/23/24	

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NAME - Agency Worker
 Kristin Keck, Katrina Tarantino

Date Issued
 2/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kristin Keck
 Date Signed 2/23/24