Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/9/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Washington Pryme Time Sch-Age	4000557914 / 011 - 1011005

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
1112 W 11Th St Washington Elementary School Marshfield WI 544494052	715-387-4900	9/16/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A did not have documentation of a physical examination on file.	All staff will have health report on file within 30 days.	10/29/26	
2	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: Staff A did not have documentation of educational qualifications on file.	Each site will have a qualified lead present.	9/29/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(4)(c)9. **Continuing Education - Documentation Of 12 Month Period** Description: Staff A did not have documentation of continuing education on file.	Proper documentation will be had for all continuing education.	10/30/26	

NAME - Agency Worker
Amanda Foley

Date Issued
9/25/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/29/2026