

Date Correction Plan Due 5/27/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Marshfield Area Ymca Child Care Center		Provider Number / Facility ID Number 4000557914 / 017 - 2004173		
Address - Facility (Street, City, State, Zip Code) 410 W Mcmillan St Marshfield WI 544496015		Telephone Number 715-387-4900	Date - Regulation Visit 5/7/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) Child Tracking Procedure Description: Attendance records for the 4K Wraparound class were not up-to-date as children were not marked as present or in attendance. Repeat violation: Previously cited on 8/3/2022	Staff emailed about the importance of signing children in and out immediately. This will also be addressed on the next staff meeting on 6/13/2024	6/13/2024	
2	251.07(6)(i)1. Washing Child's Hands & Face Description: In the toddler room, staff diapered a child and did not wash the child's hands afterwards.	Updated DCF hand washing and face washing procedures will be posted in each classroom. Reminder to all staff sent in email and will be addressed on next staff meeting on 6/13/2024	6/13/2024	

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3	251.07(6)(i)2. Adult Handwashing Description: In the Toddler Room, staff did not wash their hands after diapering a child.	Updated DCF handwashing will be posted in each classroom. Reminder email sent to all staff and will be addressed on next staff meeting on 6/13/2024	6/13/2024

NAME - Agency Worker
Tiisha Harrell, Dezarae Wierzba

Date Issued
5/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
5/23/2024