

Date Correction Plan Due 4/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Regis Child Development Center		4000555934 / 001 - 520257		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
2114 Fenwick Ave Eau Claire WI 54701		715-830-2274	4/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: The center self reported that on March 15th, 2024, a child care worker unknowingly left a 2 1/2 year old child outside in the enclosed play space while the rest of the class and teacher went inside to the classroom. The child was out of sight and sound supervision for approximately 5 minutes	<i>Supervision and child tracking procedures were reviewed and the importance of these policies was empathized with the staff member. Disciplinary actions were taken.</i>	3/18/24	
2	251.055(1)(f) Child Tracking Procedure Description: On March 15th, 2024 the center tracking procedure was not followed when staff failed to count the children as they entered their classroom after coming in from outside resulting in one child being unsupervised for approximately 5 minutes.	<i>Child tracking policies and procedures were reviewed with all staff at our March staff meeting.</i>	3/26/24	

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NAME - Agency Worker
Emily Johnson

Date Issued
4/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Julie Burhop

Date Signed
4/11/24