

<b>Date Correction Plan Due</b> 11/10/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Man-Tr Ymca - Child Development Ctr		<b>Provider Number / Facility ID Number</b> 3000558593 / 001 - 420548		
<b>Address - Facility (Street, City, State, Zip Code)</b> 205 Maritime Dr Manitowoc WI 54220		<b>Telephone Number</b> 920-482-1515	<b>Date - Regulation Visit</b> 9/30/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(a) <b>Supervision Of Children</b>  Description: The center self-reported that on September 26, 2025, child care workers failed to supervise a 3-year-old child when the child left the classroom, without staff knowledge, and exited the building. The child was found in the parking lot. The child was unsupervised for approximately three minutes.	The doorway has been physically blocked to prevent any child from leaving without staff awareness. In addition a new sign out procedure has been implemented requiring parents to present and hand in a release slip before child is dismissed. Curtain is pulled keeping child in large motor area at dismissal time. Staff have been retrained in active supervision and updated dismissal protocols to ensure child safety.	9-30-25	
2	251.09(1)(L) <b>Infant &amp; Toddler - Soft Materials In Cribs</b>	Staff were retrained on child safety regulations and center's policy. We will strictly enforce the policy that nothing is allowed in cribs until child is over 12 months old. Regular checks will be conducted to ensure ongoing compliance.	9-30-25	

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NAME - Agency Worker  
Jessica Farah

Date Issued  
10/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Manuel Jimenez*

Date Signed

10-29-25