

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**

Bright And Beautiful Kids Club Prog

3000557263 / 002 - 1007019

**Address - Facility (Street, City, State, Zip Code)**

**Telephone Number**

**Date - Regulation Visit**

1745 Milldrum St Union Grove WI 531821763

262-878-2015

4/24/2026

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: Documentation of the days and hours worked by staff, and in which classroom, when the person was used to meet the staff-to-child ratio, does not specify which classroom staff cared for each group of children in.</p>	<p>In addition to signing in and out, Bright and Beautiful has created a staff sign in/sign out sheet for each group of children in care.</p>	<p>5/4/2026</p>	

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<p>2 251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: A procedure is not implemented to ensure that the number, names, and whereabouts of children in care is known to assigned child care workers at all times. Names of children observed leaving the playground with a staff member to go inside the school to use the bathroom remain on the tracking clipboard while they are inside and the staff member taking them inside does not have a list of the names of the children she is taking inside.</p>	<p>Additional child tracking is in effect for children who are leaving the area with a designated teacher.</p>	<p>4/27/2026</p>	
<p>3 251.055(2)(e) <b>Mixed Age Group Of Children Over Age 2 - Group Size</b></p> <p>Description: The program has exceeded group size repeatedly over the course of the 2025-2026 school year when mixed age groups of school-age children were cared for in one group including the visit date when 43 children were observed cared for in a group. The pro rata formula requires the children to be separated into two groups.</p>	<p>Bright and Beautiful has incorporated applicable group size.</p>	<p>4/27/2026</p>	
<p>4 251.07(6)(dm)1. <b>Medical Log Book</b></p> <p>Description: The pages of the center medical log book have not been numbered past page 1.</p>	<p>The pages of the medical log have been numbered.</p>	<p>5/7/2026</p>	

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Correction Plan

Expected  
Completion Date

Verification  
Date

NAME - Agency Worker  
Maureen Statten

Date Issued  
4/30/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Maureen Statten*

Date Signed

*5/7/26*