

Date Correction Plan Due 11/14/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center A Child's Imagination Inc		Provider Number / Facility ID Number 1000561081 / 002 - 1005645		
Address - Facility (Street, City, State, Zip Code) 1368 Cold Spring Rd Neenah WI 54956		Telephone Number 920-729-6153	Date - Regulation Visit 10/25/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff files failed to have documentation of biennial training. Previous training was documented as 4/2021.	Future dates will be monitored more closely to ensure training is current or updated	11/1/23	
2	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Meal prep personnel shall complete 1 hour of training in kitchen sanitation, food handling, and nutrition annually. Training documentation on file was completed more than 1 year prior.	Clarified when training is due. Annual training will be closely monitored to ensure staff is current	10/25/23	

NAME - Agency Worker
Ruth Sprangers

Date Issued
10/31/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Candice Kell

11/4/23