

Date Correction Plan Due 7/25/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center A Child's Imagination Inc		Provider Number / Facility ID Number 1000561081 / 002 - 1005645	
Address - Facility (Street, City, State, Zip Code) 1368 Cold Spring Rd Neenah WI 54956		Telephone Number 920-729-6153	Date - Regulation Visit 6/23/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On this day a center staff member failed to adhere to the center procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times.</p> <p>Three school age children arriving at 11:15 failed to be signed into the rooms count until questioned by the licensing specialist at 1:30.</p>	<p>The children were signed in to the building but not into the classroom clipboard. When asked by the licensor she had the correct number but was reminded to make sure they are signed in and out on the clipboard</p>	6/23/22

NAME - Certification Worker / Licensing Specialist
Ruth Sprangers

Date Issued
7/11/2022

SIGNATURE Certified Operator or Designee / Licensee or Designee

Date Signed