

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE  
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated December 07, 2022 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
  - Do not include confidential information, including the names of children and staff.
  - Write in concise, plain English.
  - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
  - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
  - **Email:** Kayla.Sands@wisconsin.gov or
  - **Fax:** (262) 446-7991 or
  - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES  
BUREAU OF EARLY CARE REGULATION  
SOUTHEASTERN REGION  
141 NW BARSTOW ST  
ROOM 104  
WAUKESHA, WI 53188

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

**You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.**

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope.

Contact me if you have any questions.

**Date Correction Plan Due**  
12/22/2022

**NONCOMPLIANCE STATEMENT AND CORRECTION  
PLAN**

**TO FILE A COMPLAINT CALL**  
262-446-7800

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

Kindercare Learning Ctrs-Calhoun

**Provider Number / Facility ID Number**

0000555710 / 007 - 220259

**Address - Facility (Street, City, State, Zip Code)**  
4080 N Calhoun Rd Brookfield WI 53005

**Telephone Number**  
262-783-4199

**Date - Regulation Visit**  
11/29/2022

| Rule/Statute Number<br>Noncompliance Statement   | Correction Plan  | Expected Completion Date | Verification Date |
|--|--|--------------------------|-------------------|
| <p>1 251.04(3)(a)<br/><b>Report - Incident Or Accident</b></p> <p>Description: Center failed to report an incident/accident that was alleged to have occurred within care, that required medical evaluation, within 24 hours of knowledge of the medical evaluation.</p>       | <p>Center management was trained by District leader how to properly report to licensing when a child receives medical attention for something that may have happened in center</p> | <p>11/29</p>             |                   |
| <p>2 251.04(3)(k)1.<br/><b>Report - Law Enforcement Contact - Harm</b></p> <p>Description: Center failed to provide a report to DCF about Law Enforcement contact, dealing with alleged abuse of a child in care by a child care provider, within appropriate time frames.</p> | <p>Center management has been retrained on how to notify licensing if contacted by law enforcement or if law enforcement is on premise.</p>  | <p>11/29</p>             |                   |

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| <p>3</p> <p>251.04(3)(m)<br/><b>Report - Communicable Disease</b></p> <p>Description: Center failed to provide a report the DCF about a communicable disease report, within 24 hours of knowledge of the communicable disease.</p>   | <p>Center management was retrained on how to notify licensing if a communicable disease is reported in center. Wisconsin childhood communicable Diseases chart posted in office for reference</p> | <p>11/29</p>                |                      |
| <p>4</p> <p>251.06(2)(gm)<br/><b>Premises - Well Drained, Clean</b></p> <p>Description: Broken kitchen set in the outdoor playspace with sharp edges, accessible to children.</p>  | <p>Toy thrown in garbage &amp; removed from playground<br/><br/>-remove broken items<br/>right when noticed</p>   | <p>11/30</p>                |                      |
| <p>5</p> <p>251.06(2)(n)<br/><b>Garbage Containers - Construction &amp; Disposal Schedule</b></p> <p>Description: A garbage can in outdoor playspace that is not tightly sealed and does not have an operational lid.<br/><br/>Repeat violation: Previously cited on 4/19/2022</p> | <p>-removed from playground<br/><br/>-check to ensure all<br/>garbage cans have tight,<br/>operational lids</p>   | <p>11/30</p>                |                      |
| <p>6</p> <p>251.07(6)(dm)4.<br/><b>Medical Log - Reviewing Injury Records</b></p> <p>Description: Medical log book has not been review in the past six months.</p>   | <p>-med log reviewed 12/17<br/><br/>-Set up calendar<br/>reminder to ensure<br/>completed every 6 months</p>  | <p>12/17</p>                |                      |

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NAME - Agency Worker

Mindi Sabljak, Rhonda Brueggemann

Date Issued

12/7/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

12/21/22