

Date Correction Plan Due 7/14/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Premier				Provider Number / Facility ID Number 0000555710 / 031 - 1000036	
Address - Facility (Street, City, State, Zip Code) W180 N9410 Premier Ln Menomonee Falls WI 53051		Telephone Number 262-532-0098		Date - Regulation Visit 6/14/2023	
Rule/Statute Number Noncompliance Statement		Correction Plan		Expected Completion Date	Verification Date
1 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Center lacked accurate documentation of staff days and hours worked, and in which classroom, when used to meet applicable staff-to-child ratios. A staff was present in the room but had signed out hours earlier; hours were corrected during visit.		All staff were retrained on accurate CSR expectations at meeting on 6/22/23		6/22	

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2 251.06(2)(a) Potential Source Of Harm On Premises Description: The premise was not free from potential sources of harm at the time of licensing visit. Large gaps and holes were observed in the concrete in the outdoor play space, accessible to children. A loose unwound hose was observed in the play space. Rusty picnic table poles were noted in the play space, accessible to children. Fence wiring was observed sticking out from the bottom of the fence, with sharp ends, accessible to children.	-Hose corrected at visit -Work orders have been placed for: Concrete repairs needed Removal of picnic table Repairing of fence wiring	6/14/23	
3 251.06(2)(i) Deteriorating Paint Description: The premise was not free from flaking and deteriorating paint at the time of licensing visit. Flaking paint was observed on the deteriorating wood panels enclosing the air conditioning unit, accessible to children in the outdoor play space. Repeat violation: Previously cited on 11/7/2022	Work orders placed to properly repair flaking paint	8/4/23	
4 251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: A garbage container in the preschool room was observed uncovered with food residue inside.	Garbage container was cleaned and covered during visit	6/14/23	

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5 251.06(9)(c)1. Safe Food Description: Food was not safe for human consumption at the time of licensing visit. A container of infant rice cereal was noted with an expiration date of April 2023.	Expired food was removed and staff will check all food daily going forward.	6/22/23	
6 251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: Center staff preparing lunch at the time of licensing visit lacked an effective hair restraint, such as a hair net or cap.	Hair nets were ordered and are now available in the kitchen	6/22/23	
7 251.07(6)(dm)3.b. Medical Log - Injury In Care Description: An injury documented in the medical log book, on June 7, 2023, lacked documentation of the time of the injury.	Procedure for proper documentation in medical log reviewed with all staff at meeting	6/22/23	
8 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: The infant and toddler intake forms, used to document changes in development at least every three months were incomplete upon licensing review. Forms lacked actually developmental documentation; children were observed rolling, crawling, and pulling up without any physical abilities noted.	All staff will review intake form with parents to ensure entire form is updated properly	6/22/23	

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Expected
Completion Date

Verification
Date

NAME - Agency Worker
Kayla Sands

Date Issued
6/29/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



7/3/23