

Date Correction Plan Due 2/20/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Loomis		Provider Number / Facility ID Number 0000555710 / 025 - 220266		
Address - Facility (Street, City, State, Zip Code) 5230 W Loomis Rd Greendale WI 531291408		Telephone Number 414-421-5510	Date - Regulation Visit 2/2/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(e)4.d. Center Director / Large Center - Entry-Level Training Description: The identified director did not have documentation on file of having completed preservice training requirements prior to beginning to work as a center director.	For the missing credit of ECE will be completed by an accredited institution by expected completion date. An interim CD will be appointed until completed.	9/15/24	
2	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: The identified cook did not have documentation of four hours of training in kitchen sanitation, food handling and nutrition on file. Repeat violation: Previously cited on 7/20/2023	Both AD + CD, in addition to 2 staff members will complete the meal prep personnel training with the self study course.	3/11/24	

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3	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: The orientation for staff A was completed at a different center six months prior to the staff person's start date at this center.	Form was completed ; sent to supervisor to sign off on before 2/9/24.	2/9/24
4	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: A bottle and a sippy cup in the infant C room were not labeled with a child's name and dated. Repeat violation: Previously cited on 8/15/2022	Retrained all staff on proper labeling of food, bottles, & sippy cups. Along with making sure it is taken home daily.	2/9/24
5	251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves Description: Directions for the use of diapering lotions, powders, and salves were not posted near the diaper changing table in the infant C room.	All staff were retrained on proper documentations a displays of topical ointments in the classroom All classrooms will have documented appropriately in diaper changing area.	2/9/24

NAME - Agency Worker
Cindy Matuszak

Date Issued
2/6/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
2/6/24