

# Attachment "A"

Date Correction Plan Due 6/25/2021	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Loomis		Provider Number / Facility ID Number 0000555710 / 025 - 220266	
Address - Facility (Street, City, State, Zip Code) 5230 W Loomis Rd Greendale WI 53129		Telephone Number 414-421-5510	Date - Regulation Visit 5/28/2021
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)5. Staff Record - High School Diploma  Description: Staff D did not have documentation of a high school diploma, GED, or equivalency on file.	Got High School diploma of staff.	6/28/21	
2 251.05(2)(a)6. Staff Record - Days & Hours Worked  Description: On the day of the visit, a staff person in the DPB room did not sign out.	Retrained staff on sign in and out procedures	6/11/21	

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3	251.07(6)(dm)4. Medical Log - Reviewing Injury Records  Description: There was no record the medical log book in the infant room had been reviewed in the previous six months. This violation was corrected during the visit.  Repeat violation: Previously cited on 2/20/2020, 10/8/2019	Corrected at time of visit. Reviewed infant room medical log book	5/28/21	
4	251.08(3)(c) Information In Vehicle - Route And Stops  Description: The transportation route was not maintained and in the vehicle transporting children.	Routes to schools written and placed in bus binder.	5/31/21	
5	251.08(4)(b) Driver Orientation - Requirement  Description: The center driver did not have documentation of annual driver training on file.	Annual driver training conducted	5/31/21	
6	251.08(4)(c)1. Driver Record - Obtain & Review  Description: The driving record for the center driver was expired when it was last completed in December 2019.  Repeat violation: Previously cited on 10/18/2019	Driver record completed and updated.	6/1/21	



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7	<p>251.09(4)(a)10. Infant &amp; Toddler - Diapering Lotions, Powders, Salves</p> <p>Description: Directions for use of diapering lotions, powders or salves were not posted for 2 children in infant A room.</p> <p>Repeat violation: Previously cited on 2/20/2020</p>	<p>Corrected at time of visit. directions of diapering lotions &amp; salves posted.</p>	<p>5/28/21</p>

NAME - Certification Worker / Licensing Specialist  
Cindy Matuszak

Date Issued  
6/11/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed