

Date Correction Plan Due 3/31/2020	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs 1035		Provider Number / Facility ID Number 0000555710 / 013 - 420008		
Address - Facility (Street, City, State, Zip Code) 1101 S Taylor St Green Bay WI 54304		Telephone Number 920-496-0009	Date - Regulation Visit 2/27/2020	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Based on review of child files, Child 10 did not have a current Health Report on file. Repeat violation: Previously cited on 8/19/2019, 12/6/2018	health report requested from parent and now in file	3/31/20	
2	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Based on review of staff files, Staff F and Staff H did not have current child abuse and neglect training on file. Repeat violation: Previously cited on 8/19/2019	all staff files updated with new training form	3/31/20	

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3	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Based on review of staff files, Staff D did not have a Health Report on file.</p> <p>Repeat violation: Previously cited on 8/19/2019, 8/19/2019, 5/15/2018, 5/15/2018</p>	All staff health reports now in files	3/31/20	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Based on review of staff files, Staff C did not have a current CPR certificate on file.</p>	CPR card lost, new one requested	3/31/20	
5	<p>251.05(4)(c)1. Continuing Education Requirement - Full Time Staff</p> <p>Description: Based on review of staff files, Staff E, Staff F, Staff G, Staff H, Staff I, Staff J did not have 25 hours of continuing education documented for 2019.</p>	for 2020 all staff planned for more than the 25 hrs. Training	3/31/20	
6	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Based on observation of the infant room, there was one staff member present with 5 awake children.</p>	All staff reminded to inform office immediately when they will be going out of ratio	3/31/20	

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7	<p>251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Based on observation of the Discovery Preschool room, a child was ingesting small pieces of bark from play wood pieces.</p>	Wood pieces removed	3/31/20	
8	<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: Based on review of medical log books in all classrooms, except for the infant classroom, they were last reviewed on 06/12/19.</p> <p>Repeat violation: Previously cited on 6/10/2019</p>	medical log books reviewed and reminder on calendar	3/31/20	
9	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: Based on observation of the medication cabinet in the kitchen, an expired medication and related expired medication authorization was present.</p>	expired medication sent home with parents	3/31/20	
10	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Based on review of Intake Under 2 forms, 7 out of 19 were not current and 5 out of 19 were not on file.</p> <p>Repeat violation: Previously cited on 6/10/2019</p>	staff retrained on up dating intake forms	3/31/20	

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NAME - Certification Worker / Licensing Specialist
Erin Taylor

Date Issued
3/17/2020

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Michelle *SP*

Date Signed
04/17/2020