

Date Correction Plan Due 9/28/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(i) and (3)(f), DCF 252.41(1)(i) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Sunset Dr		Provider Number / Facility ID Number 0000555710 / 011 - 220263	
Address - Facility (Street, City, State, Zip Code) 125 E Sunset Dr Waukesha WI 53189		Telephone Number 262-542-6994	Date - Regulation Visit 8/25/2022
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Center lacked accurate documentation of the days and hours staff worked, and in which room, when used to meet staff-to-child ratios.	Child tracking system training for all staff. Daily checks of tracking system by management to ensure proper use.	9/7	
2 251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Center failed to meet the minimum staff-to-child ratios when one staff member was noted in the infant room with 5 awake infants for seven minutes. A Notice of Order was issued April 19, 2021. Repeat violation: Previously cited on 4/6/2021	Retrain all staff on sleeping ratio guidelines to ensure when a teacher is at full ratio, another is present for the next child to wake. Utilize wakie talkies for immediate response.	10/10	

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3 251.06(1)(b)6. Cca Treated Lumber Description: Lumber on the playground, accessible to children, was not sealed with an exterior oil based sealant or stained at least every 2 years. Lumber was observed with a green hue.	Implement weekly inspections using playground safety checklist by management.	9/29	
4 251.06(1)(b)7. Outdoor Play Space - Enclosure Description: The outdoor play space lacked a complete enclosure not less than 4 feet high, or without open areas greater than 4 inches. Gaps were observed at the bottom of the fence, between the wire and the ground.	Implement weekly inspections using playground safety checklist by management.	8/28	
5 251.06(2)(a) Potential Source Of Harm On Premises Description: The premise was not free of hazards or potential sources of harm at the time of licensing visit. The bottom of the gate, connecting play spaces was rusted, exposing sharp edges. An unbound hose was accessible to children in the play space, posing a strangulation and tripping hazard.	Implement weekly inspections using playground safety checklist. Hose removed for season. Order hose under for future use.	8/28	

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6 251.06(2)(i) Deteriorating Paint Description: The premise was not free from flaking and deteriorating paint at the time of licensing visit. Flaking paint was observed on the red door trim, by the rear play space.	Implement weekly inspections using playground safety checklist by management.	9/29	
7 251.07(6)(dm)3.b. Medical Log - Injury In Care Description: Center medical log book lacked documentation of times injuries were received while in care.	All staff trained on documenting injuries in log books and revised process of utilization by ensuring management reviews log everytime.	9/7	
8 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Center medical log book lacked documentation of a review conducted within the past 6 months.	Use of calendar reminder for review every 6 months.	9/7	
9 251.09(1)(i) Infant & Toddler - Crib Mattresses & Coverings Description: Cribs in the infant room lacked tight fitting mattresses and mattress coverings at the time of licensing visit. Gaps were observed between the ends of the mattresses and the sides of the crib. Repeat violation: Previously cited on 4/6/2021	Fitted mattresses now used. Daily checks to ensure coverings are tight and mattresses fitted properly	9/7	

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**Verification
Date**

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NAME - Agency Worker

Kay/a Sands

Date Issued

9/14/2022

SIGNATURE - Agency Worker

Date Signed