Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/22/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Kindercare Learning Ctrs 1304		0000555710 / 018 - 420184
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
3036 N Ballard Rd Appleton WI 549118707	920-749-9878	9/8/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a) **Child Record - Maintenance & Availability** Description: One child, #11 did not have a file at the center - her first day was today 9/8/26 - see checklist.	file obtained 9/8/26	9/8/26	
2	251.05(3)(g)2. **Assistant Child Care Teacher - Qualifications** Description: Staff member #A, did not have their education qualifications in their file after 6 months of employment - see checklist.	enrolling in course	12/31/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(3)(b)2. **Emergencies - Practice Written Plans** Description: A fire drill was not practiced in August of 2026	Fire drill completed monthly	9/30/26	
4	251.09(1)(am) **Infant & Toddler - Intake Information** Description: One child, #11, did not have her intake on file on her first day of attendance. This was corrected on the visit date.	Intake obtained 9/8/26	9/8/26	
5	251.09(1)(e) **Infant & Toddler - Provider Training** Description: One staff member, #A, was working in the infant room and did not have his infant and toddler course within 6 months of hire.	enrolling in course	12/31/24	

NAME - Agency Worker
Jill Kellner

Date Issued
9/8/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Martin Stuhl

Date Signed
9/8/2026