

Due Date Correction Plan Due 2/20/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Purpose of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools that do not submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Indercare	Provider Number / Facility ID Number 0000555710 / 002 - 520044
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Address - Facility (Street, City, State, Zip Code) 115 Fairfax St Eau Claire WI 54701	Telephone Number 715-832-8099	Date - Regulation Visit 2/25/2026
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>251.04(2)(bm) Compliance With Conditions</p> <p>Description: A group child care center shall comply with all conditions placed on license in accordance with Chapter DCF 251. The center was issued an Order with imposed plan of correction on 2/10/2026 following a complaint visit where substantial violations were discovered and substantiated by the Department. The center has failed to accurately comply with the items specified in the Order and imposed plan of correction. A continued pattern of numerous violations and the center's lack of compliance with the conditions placed on the license in accordance with Chapter DCF 251 is of concern.</p>	<p>Center Director will follow and comply with orders letter.</p>	<p>3/20/26</p>	

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<p>251.04(6)(a)6m. Child Record - Immunization History</p> <p>Description: Documentation that indicates the child's immunization history is in compliance with s. 252.04, Stats., and ch. DHS 144 was not observed in the files for Child #1 and Child #3.</p>	<p>Center will contact parents and acquire immunization records for children's files.</p>	<p>3/31/26</p>	
<p>251.05(2)(a)4.d. Staff Record - Educational Qualifications</p> <p>Description: There was no documentation on file for Staff C or Staff D indicating that they had completed the training requirements for their positions as assistant teachers. Both staff were counted in staff-to-child ratio on the day of the licensing visit.</p>	<p>Center will have staff complete Intro to Childcare Course.</p>	<p>3/20/26</p>	

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<p>251.05(3)(g)1. Assistant Child Care Teacher - Supervision</p> <p>Description: It was observed during the licensing visit that an assistant teacher who has not met the teacher training qualifications was providing sole supervision to two toddlers for a period of 2 hours and 30 minutes.</p> <p>It was also observed that another assistant teacher who does not meet the minimum training qualifications was providing sole supervision to a group of children in the 3's Room on multiple occasions during the visit.</p> <p>Rule states that an assistant child care teacher shall work under the supervision of a child care teacher with a group of children.</p> <p>Repeat violation: Previously cited on 2/2/2026</p>	<p>A lead teacher will supervise assistant teachers except for when in ratio during appropriate hours when allowed to utilize qualified Assistant teachers.</p>	<p>3/20/26</p>	
<p>251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: It was observed during the monitoring visit that there was not a teacher qualified staff supervising groups of children at all times. Rule requires that a child care teacher shall supervise each group of children at all times.</p> <p>Repeat violation: Previously cited on 2/2/2026, 6/24/2025</p>	<p>A lead teacher will maintain active supervision of classrooms at all times.</p>	<p>3/20/26</p>	

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<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: The staff-to-child ratio for children under the age of 18 months is 1:4. Upon arrival to the center, the licensing specialist observed that staff-to-child ratios were not being met in the Infant Room when 7 infants were being cared for by one child care worker. The other staff person who was supposed to be counted in ratio was elsewhere in the center.</p>	<p>Staff will be retrained on ratios and given DCF ratio worksheet to utilize as needed.</p>	<p>3/20/26</p>	
<p>251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio</p> <p>Description: When there is a mixed-age group, the staff-to-child ratio shall be adjusted on a prorata basis, according to age. Staff-to Child ratios were not adjusted on a prorata basis in the 3's Room during the monitoring visit. There was one teacher supervising 15 children aged 3-5 years old, with the numerical weight being 1.12. When the numerical weight exceeds 1.04, a second qualified staff person must be used to count in staff-to-child ratio.</p> <p>Repeat violation: Previously cited on 2/27/2024</p>	<p>Staff will be retrained on ratios and given DCF ratio worksheet to utilize as needed.</p>	<p>3/20/26</p>	
<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: The Center Director stated that a fire drill was not practiced during the month of January 2026.</p>	<p>Center will conduct fire drills monthly.</p>	<p>3/20/26</p>	

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<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Exits and passageways shall have a minimum clear width of 3 feet and be unobstructed by furniture or other objects. It was observed by the licensing specialist that a large stroller buggy was placed in the back hallway in front of the exit door, obstructing the exit passageway.</p>	<p>All exits and passageways will remain clear and unobstructed.</p>	<p>3/20/26</p>	
<p>0 251.07(3)(i) Cleanliness Of Furnishings, Toys, Equipment</p> <p>Description: It was observed during the licensing visit that in the 3's Room, used pull-ups were discarded in an open, unlined recycling bin, and that toys, children's socks, shoes, and personal belongings were scattered throughout the room. Used paper towels, children's personal belongings, and toys were strewn throughout the large motor classroom.</p> <p>Repeat violation: Previously cited on 2/2/2026</p>	<p>Each classroom will be given and trained on how to utilize a daily cleaning checklist to maintain cleanliness.</p>	<p>3/24/26</p>	
<p>1 251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</p> <p>Description: Children napping on cots in the 2's Room were not at least 2 feet apart as is required by rule.</p>	<p>Teachers will receive safe sleep training.</p>	<p>3/31/26</p>	

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2	<p>251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness</p> <p>Description: Rule states that bedding shall be maintained and stored in a clean and sanitary manner. It was observed by the licensing specialist that children's cots were stacked and stored without a clean covering for when they are not in use, and it was observed that a child jumped on the uncovered cots and sat on top of the stack.</p>	<p>Staff will be retrained on safe sleep practices and shown where covers should be kept at all times.</p>	<p>3/20/26</p>	
3	<p>251.07(5)(b)1. Mealtime - Staff With Children</p> <p>Description: Rule states that staff shall sit with children during mealtimes. It was observed in both the 2's Room and the 3's Room that staff were conducting other classroom duties during afternoon snack and were not sitting and socializing with the children.</p>	<p>Staff will be retrained on safe mealtime practices.</p>	<p>3/31/26</p>	
4	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: It was observed by the licensing specialist that children's hands were not washed after eating mandarin oranges for snack. Rule requires that children's hands shall be washed with soap and warm running water when soiled.</p>	<p>Staff will be retrained on safe mealtime practices.</p>	<p>3/31/26</p>	

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5	<p>251.09(2)(bm) Infant & Toddler - Sleep Position</p> <p>Description: Upon arrival, the licensing specialist observed an 11-week-old child asleep in a car seat. The child remained sleeping in the car seat for over 10 minutes after the licensing specialist asked for the child to be transferred to their crib. Each child under one year of age must be placed to sleep on their back in a crib, and must be transferred to a safe sleep surface immediately if they fall asleep elsewhere in the classroom.</p> <p>Repeat violation: Previously cited on 2/2/2026</p>	<p>Staff will be retrained on safe sleeping practices in the infant classroom.</p>	<p>3/31/26</p>	

IME - Agency Worker

nelia Gruber

Date Issued

3/6/2026

GNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

3/17/26

