

<b>Due Date Correction Plan Due</b> 1/23/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Indercare	<b>Provider Number / Facility ID Number</b> 0000555710 / 002 - 520044
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<b>Address - Facility (Street, City, State, Zip Code)</b> 115 Fairfax St Eau Claire WI 54701	<b>Telephone Number</b> 715-832-8099	<b>Date - Regulation Visit</b> 2/2/2026
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: Staff A was providing supervision and care to children and did not have a completed background check on file, nor met the preliminary eligibility requirements for the Wisconsin Fingerprint Based Background Check. Each provider providing supervision and care to children must have a preliminary eligibility on file, at minimum, prior to begin working with children.  Repeat violation: Previously cited on 2/21/2025, 5/20/2024	Staff will have files audited and corrected TO ensure completion	3/6	

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<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: Staff B has been working at the center for over over 8 months and did not have documentation of a health report on file indicating that the person is free from illnesses detrimental to children, including tuberculosis, and that the person is physically able to work with young children.</p> <p>Repeat violation: Previously cited on 1/16/2025, 2/27/2024</p>	<p>Staff will complete Physical exam</p>	<p>2/16</p>	
<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff A did not have documentation that they have received training on child abuse and neglect reporting requirements within one week of working at the center, as is required by rule.</p> <p>Repeat violation: Previously cited on 2/27/2024</p>	<p>All Staff will redo CAN'S training</p>	<p>2/16</p>	
<p>251.05(3)(g)1. <b>Assistant Child Care Teacher - Supervision</b></p> <p>Description: Rule states that a qualified Assistant Child Care Teacher shall work under the supervision of a Child Care Teacher with a group of children. It was observed during the complaint visit, and upon review of the previous week's attendance records, that unqualified Assistant Child Care Teachers were providing sole supervision to children.</p>	<p>Teacher will complete mandatory trainings and classes</p>	<p>3/16</p>	

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<p>251.05(3)(g)2. <b>Assistant Child Care Teacher - Qualifications</b></p> <p>Description: Staff hired as Assistant Child Care Teachers did not meet the minimum educational qualifications prior to providing supervision and care to children.</p>	<p>Teacher will complete mandatory training and classes</p>	<p>3/6</p>	
<p>251.055(1)(b) <b>Supervision - Teacher Per Group Of Children</b></p> <p>Description: It was discovered during the complaint visit and upon reviewing the previous week's attendance records that there was not a Teacher qualified staff supervising groups of children in the 2's room at all times. Rule requires that a Child Care Teacher shall supervise each group of children at all times.</p> <p>Repeat violation: Previously cited on 6/24/2025</p>	<p>Teacher will complete mandatory classes and trainings</p>	<p>3/6</p>	
<p>251.055(2)(a) <b>Group Size - Maximum</b></p> <p>Description: On the day of the complaint visit, maximum group size was exceeded when 11 infants were in care in the infant room. Rule states that when children are under the age of 18 months, the maximum group size may not exceed 8.</p>	<p>Director and Staff will review max class size requirements</p>	<p>2/9</p>	

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<p>251.055(2)(e) <b>Mixed Age Group Of Children Over Age 2 - Group Size</b></p> <p>Description: Upon review of attendance records, and after discussion with the Center Director, it was discovered that maximum group size is often exceeded during the opening and closing hours of the program. A review of attendance records on 2/2/26 indicated that 19 children aged 18 months through 5y. were all in care in the same classroom between 7:18am and 8:50am, which would require at least 2 groups of children, each supervised by a qualified Child Care Teacher.</p>	<p>Director and Staff will review max group size</p>	<p>2/9</p>	
<p>251.055(2)(L) <b>Staff-To-Child Ratios - Non-Classroom Duties</b></p> <p>Description: It was observed during the complaint visit that staff who were required to be counted in Staff-to-Child ratios were preparing meals in the center's kitchen and serving food to all classrooms.</p>	<p>Center will train more employees to be in classrooms so staff can dedicate time to doing other tasks when not in ratios</p>	<p>3/10</p>	
<p>0 251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>Description: It was observed during the complaint visit that the center was in need of cleaning and repair. A screw from an unknown source was observed on the floor of the 4's room, crayon was drawn on the walls and floors of the classroom, the bathroom was in need of cleaning, and food remnants and garbage were observed throughout the classroom.</p> <p>Repeat violation: Previously cited on 1/16/2025</p>	<p>classrooms will get cleaned by using cleaning checklists</p>	<p>2/11</p>	

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1	<p>251.07(3)(i) <b>Cleanliness Of Furnishings, Toys, Equipment</b></p> <p>Description: It was observed during the complaint visit that the center is in need of cleaning. In the 4's room, Licensing Specialists observed used pull-ups in the sink and recycling bin, crayon drawn on the walls and furniture, food remnants and crumbs on the tables that children were using for play activities, and the classroom in general disarray.</p>	<p>Classroom will be cleaned using cleaning checklists</p>	<p>2/10</p>	
2	<p>251.07(4)(c) <b>Naps Or Rest Periods - Sleeping Surfaces - Children Under 1</b></p> <p>Description: There were 11 children under the age of 1 year old in care in the infant room, and only 8 cribs available. Rule states that each child under 1 year of age who sleeps shall be provided with a safe, washable crib or playpen.</p>	<p>children will be seperated into 2 rooms to ensure enough crib/beds</p>	<p>2/9</p>	
3	<p>251.07(5)(b)5. <b>Eating Surfaces - Cleaned, Sanitized</b></p> <p>Description: It was discovered during the complaint visit that eating surfaces were not cleaned and sanitized after each use, as is required by rule.</p>	<p>Teacher will clean tables after meals</p>	<p>2/9</p>	

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4	<p>251.09(1)(d) <b>Infant &amp; Toddler - Assignment To Room &amp; Caregiver</b></p> <p>Description: It was observed that infants and toddlers in care were not cared for by a regularly assigned child care worker in a self-contained room when children were frequently moved back and forth between the Infant Room and Toddler A, resulting in children becoming upset and confused during these transitions.</p>	<p>children will be assigned a room with the same teacher</p>	<p>2/9</p>	
5	<p>251.09(1)(e) <b>Infant &amp; Toddler - Provider Training</b></p> <p>Description: Staff D has provided care and supervision to children under the age of 2 for 1.5 years and has not received the required training on Infant and Toddler Care, as is required by rule.</p>	<p>Staff will complete infant and toddler trainings</p>	<p>3/6</p>	
6	<p>251.09(2)(bm) <b>Infant &amp; Toddler - Sleep Position</b></p> <p>Description: When Licensing Specialists arrived to the complaint visit, 4 children under the age of 1 year old were discovered sleeping on the floor of the infant classroom. The children remained asleep on the floor until Licensing Specialists requested that the children were moved to appropriate sleep surfaces.</p> <p>Throughout the complaint visit, it was observed that additional children under the age of 1 year old would fall asleep on providers' legs or on the floor, and were not transferred to sleep in an assigned crib unless prompted by the Licensing Specialists.</p>	<p>Teachers will review safe sleeping procedures</p>	<p>2/9</p>	

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IME - Agency Worker  
nelia Gruber, Heather Ruf

Date Issued  
2/9/2026

GNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

*Char Alden*

*2-9-2026*