

Correction Plan Due 2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a copy of the sanction and / or penalty and your appeal rights.

Operator - Certified Operator / Licensed Center Ergo Learning Ctr-Old Sauk	Provider Number / Facility ID Number 0000555710 / 016 - 120162
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Address - Facility (Street, City, State, Zip Code) 1000 Old Sauk Rd Madison WI 53717	Telephone Number 608-831-1223	Date - Regulation Visit 10/22/2025
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Some staff member included in the staff-to-child ratio did not sign-in or out, in multiple rooms.</p> <p>Repeat violation: Previously cited on 8/19/2024</p>	<p>Will train the staffs to implement sign in & out thoroughly.</p>	<p>11/30/25</p>	
<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The children were not properly supervised in the Twos' room when they climbed on the furniture. Instead of providing guidance to ensure their safety, the teachers engaged in other activities.</p> <p>Repeat violation: Previously cited on 2/7/2025, 10/25/2023</p>	<p>Will reinforce immediate training on active supervision and children safety.</p>	<p>12/31/25</p>	

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<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: The staff-to-child-ratio was exceeded when 7 children under the 18 months old were cared by one child care worker at the Infants and Two's rooms</p> <p>Repeat violation: Previously cited on 5/9/2024</p>	<p>Will adjust schedules to ensure a minimum of two child care workers for seven children under 18 months.</p>	<p>11/30/25</p>	
<p>251.07(6)(dm)2. Medical Log - Pages & Entries</p> <p>Description: The center did not maintain the medical log book pages numbered.</p>	<p>Corrected right after the visit.</p>	<p>10/31/25</p>	
<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: The director or the director's designee did not review records of injuries with staff every 6 months to ensure that all possible preventive measures are being taken.</p> <p>Repeat violation: Previously cited on 12/4/2024</p>	<p>Will implement a mandatory Semi-Annual review process.</p>	<p>12/31/25</p>	

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<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: Medication stored at the center were not labeled with the child's name, staff did not know who's the medication was, and without a valid authorization for its administration.</p>	<p>Reviewed all children medication and labeled them properly right after the visit.</p>	<p>10/31/25</p>	
<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: The children's hands were not washed before or after eating snacks.</p> <p>Repeat violation: Previously cited on 7/1/2025</p>	<p>All staff will be trained on mandatory hand-washing protocols.</p>	<p>11/30/25</p>	
<p>251.07(6)(i)2. Adult Handwashing</p> <p>Description: Staff member did not wash their hands after cleaning child's runny nose and serving snacks.</p>	<p>All staff will be trained on mandatory hand-washing protocols.</p>	<p>11/30/25</p>	
<p>251.09(1)(am)6. Infant & Toddler Intake - Developmental & Health History</p> <p>Description: Infant and toddler development and routine documentation were not updated every 3 months.</p>	<p>Will review children files and update them every three months.</p>	<p>11/30/25</p>	

3 - Certified Operator / Licensed Center

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Agency Worker

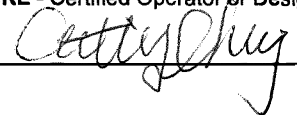
rys Marquez, Sarah Stormont

Date Issued

10/24/2025

ATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



10/27/25