

Date Correction Plan Due 9/9/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctr-Old Sauk		Provider Number / Facility ID Number 0000555710 / 016 - 120162		
Address - Facility (Street, City, State, Zip Code) 7126 Old Sauk Rd Madison WI 53717		Telephone Number 608-831-1223	Date - Regulation Visit 8/26/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(c) Report - Change In Administrator Or Center Director Description: The department was not notified of director transitions when two new directors assumed the position within 30 days.	The turnover email was sent by Sarah Grupe right after the visit.	8/27/25	
2	251.04(6)(a)6. Child Record - Health History Description: Child 2 did not have health history and emergency care plan documentation on file.	The children files will be evaluated and corrected by the end of October.	10/31/25	

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3	251.04(6)(a)6m. Child Record - Immunization History Description: Child 2 did not have documentation on file that indicates the child's immunization history is in compliance with s. 252.04, Stats., and ch. DHS 144.	Children files will be recollected & corrected by the end of October.	10/31/25
4	251.04(6)(a)8. Child Record - Physical Examination Description: Child 2 did not have documentation of the initial health examination on file.	Children files will be recollected & corrected by the end of October.	10/31/25
5	251.05(2)(a) Staff Record - Maintenance & Availability Description: Staff A and B files were not available for review. Repeat violation: Previously cited on 8/19/2024, 10/25/2023	Staff files will be recollected & evaluated by the end of October.	10/31/25
6	251.05(2)(a)2. Staff Record - Completed Background Check Description: A staff member who started working at the center on August 18, 2025 did not have documentation of a complete background that indicated that the individual was eligible to care for children prior to assumed the position. Repeat violation: Previously cited on 2/21/2025, 3/8/2024, 2/20/2024	Staff files will be recollected & evaluated by the end of October.	10/31/25

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7	251.05(3)(e)4.d. Center Director / Large Center - Entry-Level Training Description: The acting director at the center did not have documentation of the required entry level training and years of experience as a child care teacher, center director, or in another approved setting before assuming the position.	The documents and qualifications were conducted and collected right after the visit.	8/29/25
8	251.06(3)(b)2. Emergencies - Practice Written Plans Description: The center was missing documentation of having conducted fire and tornado evacuation drills with children.	The document was completed after the visit.	9/1/25
9	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 2 was missing the document about infant and toddler development and routine. Repeat violation: Previously cited on 12/4/2024	The children files & document will be collected and evaluated by the end of October	10/31/25

NAME - Agency Worker
Luzdarys Marquez

Date Issued
8/29/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed


DCF-F-CFS0294-E (R.06/2011)

9/22/25