

Date Correction Plan Due 5/22/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs 1304		Provider Number / Facility ID Number 0000555710 / 018 - 420184		
Address - Facility (Street, City, State, Zip Code) 3036 N Ballard Rd Appleton WI 549118707		Telephone Number 920-749-9878	Date - Regulation Visit 5/7/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Three staff members did not have a current child abuse and neglect training in their files. They all expired in 2024 - see checklist.	all staff updated by May 30	5/30	
2	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: One staff member did not have her qualifications in her file after 6 months of being hired - see checklist.	enrolled in classes	5/9	

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3	251.06(2)(b) Electrical Or Hot Surface Protection Description: 5 outlets were not covered. 1 in 2 yr room, 1 in 2.5 yr room and 3 in preschool room Corrected during visit	corrected at visit	5/7/25	
4	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The sink in the 3-5 year room was not draining properly. There was standing water in the sink.	work order placed 5/7	5/30	
5	251.07(6)(dm)2. Medical Log - Pages & Entries Description: There was an entry in the Toddler B room and one in the 2.5 year old room that were not signed by the staff member who wrote the report.	staff member retrained on 5/8	5/8/25	

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6	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: The Toddler A room had 3 intake forms that were not updated once every 3 months and the Toddler B room had 2 intakes that were not updated once every 3 months. Repeat violation: Previously cited on 12/3/2024, 7/18/2024	Intakes updated by 5/9	5/9/25

NAME - Agency Worker
Jill Kellner, Jessica Farah

Date Issued
5/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Mackin Struel

Date Signed

5/9/25