

Date Correction Plan Due 8/13/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Center		Provider Number / Facility ID Number 0000555710 / 015 - 120093		
Address - Facility (Street, City, State, Zip Code) 6726 Raymond Rd Madison WI 53719		Telephone Number 608-271-0775	Date - Regulation Visit 7/18/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff D and G, who have been employed for more than 30 days, did not have documentation of a physical examination on file as required.	All teachers are scheduled for physicals. Upon hire this will be completed within 2 weeks.	8/16/24	
2	251.05(2)(a)5. Staff Record - High School Diploma Description: Staff C, D, G, and I did not have documentation of their high school diploma on file as required.	Staff turning in hs diploma will make sure in staff file upon hire.	9/12/24	

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3	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff C, D, E, F, G, H and I did not have documented completion of training in abusive head trauma prior to working with children as required.	Teachers completed online training Upon hire will complete first day	8/13/24	
4	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C, E, G and I did not have a certificate of completion for infant and child cardiopulmonary resuscitation within 3 months after beginning to work with children in care as required.	All current teachers complete 8/20. New staff will do online training 1st week upon hire.	8/20/24	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B, C, D, E, G, I and J did not have documentation of training on child abuse and neglect reporting requirements within one week after beginning work at the center as required.	All teachers completed upon hire all new teachers complete on first day.	8/12/24	
6	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: A review of attendance records showed that, on the day of the licensing visit, staff C, D, G and I were working as lead teachers but did not have the required qualifications for the position.	Teachers will not be left alone w/o qualified staff. New teachers complete within 3 months.	8/14/24	

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7	251.05(3)(g)1. Assistant Child Care Teacher - Supervision Description: A review of attendance records showed that, on the day of the licensing visit, Staff C, D, G and I did not work under the supervision of a lead teacher as required.	Staff will work under lead teacher until qualified	8/13/24
8	251.09(1)(e) Infant & Toddler - Provider Training Description: On the day of the licensing visit, Staff C was working alone in an infant classroom but did not have documentation of training in infant and toddler care as required.	Have classes upon working in classroom	9/14/24

NAME - Agency Worker
Casey Allison

Date Issued
7/31/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

8/13/2024