

<b>Date Correction Plan Due</b> 4/5/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare		<b>Provider Number / Facility ID Number</b> 0000555710 / 002 - 520044		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2115 Fairfax St Eau Claire WI 54701		<b>Telephone Number</b> 715-832-8099	<b>Date - Regulation Visit</b> 2/27/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: The files for staff C, E & F were missing staff record information and other elements as is required by rule.	Complete staff record form during staff meeting.	3/7/24	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: The files for staff C, D & E did not contain documentation of a physical examination report on a form provided by the department, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.  Repeat violation: Previously cited on 6/27/2023, 6/14/2022	Set up physical appts. with Marshfield.  Information provided to staff.	5/31/24	

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2115 Fairfax St Eau Claire WI 54701		715-832-8099	2/27/2024	
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3	<p>251.05(2)(a)8. <b>Staff Record - Orientation</b></p> <p>Description: The files for staff C, D, E, &amp; F were missing documentation of having received a complete orientation within their first week at the center.</p>	<p>Orientation forms will be completed on 3/7 at our staff meeting.</p>	3/7/24	
4	<p>251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: The file for staff B was missing documentation of having obtained a certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department within 3 months of employment.</p> <p>Repeat violation: Previously cited on 6/27/2023, 6/14/2022</p>	<p>Employee B is no longer with KinderCare.</p>	<p>3/7/24 Date of termination</p>	
5	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: The files for staff D, E &amp; F were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p>	<p>Staff will be given time to complete CAN training.</p>	3/15/24	

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6	251.055(2)(c) <b>Mixed-Age Group - Staff-To-Child Ratio</b>  Description: During the course of a complaint investigation it was determined the transitional kindergarten room was out of ratio during the opening and closing hours several days during the month of February.	Ratio to be reviewed with staff along with the adjustment of staff hours to cover these times.	3/15/24

NAME - Agency Worker  
Emily Johnson

Date Issued  
3/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Natalie Martin*

Date Signed  
04/16/2024