

ATTACHMENT "B"

Date Correction Plan Due 4/15/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kindercare Learning Ctrs-Forest Hm		Provider Number / Facility ID Number 0000555710 / 021 - 220269		
Address - Facility (Street, City, State, Zip Code) 8650 W Forest Home Ave Greenfield WI 532283420		Telephone Number 414-425-1943	Date - Regulation Visit 3/13/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours were not accurate on 3/6/24 in the Todd A room when two staff had not signed out. No staff were signed in from 1:10 p.m. until 2:50 p.m. An order was issued for this violation on 12/7/23. Repeat violation: Previously cited on 11/29/2023, 10/19/2022	<i>Management to sign off & Audit CSR 3 times daily</i> <i>DL Audit CSR each visit</i> <i>Quarterly company CSR Audit</i> <i>CSR training CSR 3/13</i>	<i>Ongoing</i> <i>Ongoing</i> <i>Ongoing</i>	
2	251.07(2)(e)2. Prohibited Actions - Verbal Description: A staff person was heard to tell a 1 1/2 year old child "I don't like you". This incident was self reported.	<i>Positive Guidance training for entire staff</i> <i>March 13th 2024</i> <i>Termination of teacher</i>	<i>3/13/24</i>	

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3	251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions Description: A staff person admitted to picking up and moving a child by their coat hood. The same staff person was observed placing a child on the floor forcefully, while only holding on to the child by one arm. This incident was self-reported.	Correction Plan Positive Guidance Training for all Staff 3/13/24 Termination of Staff	Expected Completion Date 3/13/24
			Verification Date

NAME - Agency Worker
Cindy Matuszak

SIGNATURE - Certified Operator or Designee / Licensee or Designee

DCF-F-CFS0294-E (R.08/2011)

Date Issued
4/1/2024

Date Signed

4-15-24