

<b>Date Correction Plan Due</b> 7/22/2022	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Kindercare Learning Ctr-Old Sauk		<b>Provider Number / Facility ID Number</b> 0000555710 / 016 - 120162		
<b>Address - Facility (Street, City, State, Zip Code)</b> 7126 Old Sauk Rd Madison WI 53717		<b>Telephone Number</b> 608-831-1223	<b>Date - Regulation Visit</b> 6/22/2022	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(3)(f)3. <b>Child Care Teacher - Entry-Level Training</b>  Description: Staff B, working as a child care teacher since 5/8/2022, did not complete the required entry-level training when the only documented entry-level training was Introduction to the Child Care Profession.	All staff will complete the required entry-level training, and documentation of the training will be kept in their staff file	6-23-22	CA 5/29/23
2	251.055(1)(a) <b>Supervision Of Children</b>  Description: Each child was not supervised by a child care worker to prevent harm and ensure safety on 6/21/2022 when a two-year-old child was left alone and unsupervised for 20 minutes in the outdoor playspace despite inclement weather due to heat index.	All staff were retrained on proper supervision and child tracking on 6-22-22, Child Supervision Records (CSR) will be used during transition times to document face-to-name to ensure the teacher knows the name, number and whereabouts of the children in their care. The	6-22-22	CA 5/29/23

director will check CSRs throughout the day to ensure teachers are adhering to procedures. Weekly reminders for supervision, tracking, and CSRs are given to teachers in their classroom binders.

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3	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: A staff member did not adhere to a procedure to ensure the number, names, and whereabouts of children in care were known to assigned child care workers at all times when a teacher failed to perform a face-to-name check during a transition from the outdoor playground to inside on 6/21/22 and as a result a two-year-old child's whereabouts were unknown to that teacher for 20 minutes. Another staff member became aware of the child on the playground and informed the director, who immediately returned the child to his group.</p>	<p>All staff were retrained on proper supervision and child tracking on 6-22-22. Child Supervision Records (CSR) will be used during transition times to document face-to-name checks to ensure the teacher knows the number, name, and whereabouts of the children in their care. The director will check CSRs throughout the day to ensure teachers are adhering to procedures. Weekly reminders regarding supervision, tracking, and CSRs are given to the teachers in their Classroom Binders</p>	<p>6-22-22</p> <p>CA S/22/23</p>

**NAME - Certification Worker / Licensing Specialist**  
Chelsey Thill

**Date Issued**  
7/8/2022

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

7-20-22