Date Correction Plan Due 11/10/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Little Learners At Tae's Llc		3000594423 / 001 - 2009281	
Address - Facility (Street, City, State, Zip Code) 4575 N 44Th St Milwaukee WI 532185245	**Telephone Number** 414-552-5992	**Date - Regulation Visit** 10/23/2026	

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	250.04(2)(L) **Background Check Request Form - Addition To Household** Description: A staff member in childcare center during monitoring visit was not listed and a Background check request form was not complete	See attached	11-4-26	
2	250.04(6)(a)1.f **Child Record - Enrollment Information - Medical Contact** Description: Child 1,2 & 5 did not have physician information listed on enrollment form	See attached	11-6-26	

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Address - Facility (Street, City, State, Zip Code) 4575 N 44Th St Milwaukee WI 532185245		**Telephone Number** 414-552-5992	**Date - Regulation Visit** 10/23/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: Wine was observed on counter top in kitchen accessible to children in care	See attached	10-23-26	
4	250.08(5)(c) **Vehicle Liability Insurance** Description: Liability Insurance was not updated or current and provided to The Department	See attached	11-06-26	

NAME - Agency Worker
Tiarra Trammell

Date Issued
11/3/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11-6-26

Noncompliance Statement and Correction Plan Responses

Noncompliance #1 – Background Check Request Form

As this is my first time operating a childcare program, I was unaware that a volunteer who may be present around the children was also required to have a background check completed. Had I been aware of this requirement, I certainly would have made sure it was completed beforehand. I take responsibility for the oversight and have since started and completed the necessary background check process as of November 4, 2026.

Going forward, I will make sure that anyone who may be working with or present around the children has the appropriate background check completed and processed before being allowed to participate in the program.

Noncompliance #2 – Child Enrollment/Medical Information

Upon reviewing the children's enrollment records, I discovered that all but one child's physician information was provided on the medical form but was accidentally left off the general enrollment form. This was an oversight on my part when viewing information between the forms and the information is now listed on both for children 1 and 5.

I have contacted the parent whose child's physician information was not provided on either form and requested the missing information. The parent is expected to submit the information by November 6, 2026.

Going forward, I will carefully review each child's enrollment packet to ensure all required information is completed and properly documented on the appropriate forms before enrollment is finalized.

Noncompliance #3 – Access to Materials Potentially Harmful to Children

At the time of the visit, the wine bottle was unopened and located on my personal side of the kitchen countertop, tucked away from the children's areas and out of their reach. As a first-time childcare provider, I honestly believed this was acceptable since it was unopened and kept in my personal area. I understand the concern after it was brought to my attention and took care of the issue the same day by removing it from the kitchen and relocating it to the basement.

Going forward, I will make sure all personal items that could potentially be harmful to children are stored in an area that is **completely** separate from the childcare space. I also plan to purchase a separate refrigerator for the basement to store my personal food and belongings.

Noncompliance #4 – Vehicle Liability Insurance

My new six-month vehicle insurance policy became effective on October 20, 2026. Although I had already received the updated policy information and placed a copy in my vehicle folder in the filing cabinet, I simply overlooked sending the updated documentation to the Department along with my other paperwork.

This was an oversight on my part and I apologize for the delay in providing the updated information. I have attached the current six-month insurance policy documentation to this email as of November 6, 2026.

Going forward, I will make sure to send updated insurance documentation to the Department each time my policy renews so that my records remain current.

Vehicle coverages

2025 JEEP

2019 DODGE

2025 JEEP WRANGLER PLUG-IN HYBRID 4

VIN: **1c4rjxn63sw576515**

Driver: **Leonte Jackson**

Coverage	Limit	Premium
Comprehensive	Deductible $1,000 Waive deductible on full glass No	$109.09
Collision	$1,000 Deductible	$608.42

Wisconsin Insurance Card

Auto Club Group Insurance Company

Policy number:
AUT702585712

Principal named insured:
Leonte Jackson

VIN:
1c4rjxn63sw576515

Effective date:
10/20/2026

Active drivers:
Leonte Jackson

CO. ID#:
21210

Expiration date:

10/20/2026 - 04/20/2027

Policy address

4575 N 44th St, Milwaukee, WI 53218

Total 6-month premium: **$2,303.02**

Auto policy coverages

Coverage	Limit	Premium
Bodily Injury Liability	$25,000 each person / $50,000 each accident	$697.19
Property Damage Liability	$50,000 each accident	$237.30
Uninsured Motorists - Bodily Injury	$25,000 each person / $50,000	$52.44