DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 5/18/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Kims Tree House Of Learning Llc		4000592944 / 001 - 2008027
Address - Facility (Street, City, State, Zip Code) 4345 W Fond Du Lac Ave Milwaukee WI 532163442	**Telephone Number** 414-243-5103	**Date - Regulation Visit** 4/23/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.a. **Staff Record - Registry Certificate** Description: Staff file reviewed did not include any documented Registry Certificate indicating qualifications for the lead teacher position	I have printed and put copies into her folder and attached copies for your review.	05/18/2026	
2	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: No documentation existed indicating which staff worked in ratio in which room	Daily ratio sheet are being filled out for each room.	05/18/2026	

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3	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff file reviewed did not include any documented current cpr certification Repeat violation: Previously cited on 9/15/2025	CPR certicate has been put into her folder and acopy attached for your review.	05/18/2026	
4	251.055(1)(a) **Supervision Of Children** Description: Staff took two children to the kitchen to get snacks, leaving another child alone without supervision two classrooms away	I have talked to all staff and explained that we are never to leave a kid unattended	05/18/2026	
5	251.055(1)(f) **Child Tracking Procedure** Description: No child tracking taken with group to outside play area	I had a staff meeting on the tracking procedure and I'm checking it daily.	05/18/2026	
6	251.06(2)(a) **Potential Source Of Harm On Premises** Description: Broken concrete exposing rusty rebar accessible to children in outdoor play area. Basketball hoop chained against fence at 45 degree angle over concrete created additional hazard	Basketball hoop has been moved and the concrete too.	05/18/2026	

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7	251.06(2)(i) **Deteriorating Paint** Description: Flaking paint observed on the eastern wall of the classroom providing care and supervision to children. Extensive areas of deteriorating paint observed on exterior walls accessible to children in the outdoor play area	All of the affected areas will be corrected within the next two weeks	05/18/2026	
8	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: No six month review of medical,log documented	The incident report has been reviewed on 04/24/2026.	05/18/2026	
9	251.07(6)(i)1. **Washing Child's Hands & Face** Description: No child handwashing prior to serving snack	Had all staff watch a video on handwashing.	05/18/2026	
10	251.07(6)(i)2. **Adult Handwashing** Description: No adult handwashing after wiping bodily secretions. Staff then served snack to a child in care	I had m staff watch a video on handwashing.	05/18/2026	

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11	251.08(4)(c)1. **Driver Record - Obtain & Review** Description: Driver file did not include driving records required	Going forward I will wait to get the field report first, before hiring anyone.	05/18/2026	

NAME - Agency Worker
Paul Spink

Date Issued
5/1/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
05/18/2026