

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Date Correction Plan Due

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f.), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center: Countryside Learning Center
Provider Number / Facility ID Number: 0000592610 / 001 - 2007751

Address - Facility (Street, City, State, Zip Code): 103 E Rose-Eld Rd Rosendale WI 549748901
Telephone Number: 920-852-0017
Date - Regulation Visit: 11/5/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Center failed to have updated physicals for two infants. Child 3 updated physical was due May 2025 and Child 4 updated physical was due June 2025.	A Spread Sheet of all child physicals has been Created and will be reviewed weekly. Dates will also be placed on calendar.	11/10/25	
2	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: During the licensing visit, Specialist witnessed a staff member leave the classroom. Staff member stopped at another classroom and then answered the outside door leaving the infant room out of ratio.	That staff will complete Online Training from Virtual Lab School and write paper on Staff to child ratios. Future: Staff will state ratios when leaving Classroom	11/12/25	

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3	251.07(6)(dm)1. Medical Log Book Description: The medical log book in room 115 failed to have each page numbered.	Number each page at start of notebook	11/6/25	
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Center failed to update under two intake form within three months for two infants.	Write intake due dates on calendar to make sure completed.	11/10/25	

NAME - Agency Worker

Amie Bodart

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Amie Bodart

Date Signed

11/12/25