

Date Correction Plan Due 3/20/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center K I D S Academy Too Lic		Provider Number / Facility ID Number 8000591808 / 001 - 2007043	
Address - Facility (Street, City, State, Zip Code) 3812 W Burleigh St Milwaukee WI 532101838		Telephone Number 414-249-5700	Date - Regulation Visit 1/16/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Monitoring results were not posted	Results will be posted today	1/20/2025
2	251.05(2)(a)1. Staff Record - Personal Information Description: Documentation of staff record information was observed for an employee.	All staff files was updated + complete	1/20/2025

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3	251.05(2)(a)2. Staff Record - Completed Background Check Description: Documentation of eligibility was not observed for an employee.	All Background checks was done + filed in staff records	1/20/2025	
4	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Documentation of a certificate from the Registry was not observed for 3 employees.	Registry certificates was all updated	2/1/2025	
5	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Documentation of educational qualifications was not observed for an employee.	All Employee records was updated	2/1/2025	
6	251.05(2)(a)5. Staff Record - High School Diploma Description: Documentation of a high school diploma/ GED was not observed for an employee.	All Employee records was updated	1/25/2025	

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7	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Documentation of abusive head trauma/ SBS training was not observed for 2 employees.	Abusive Head trauma trainnings was updated	1/20/2025	
8	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Documentation of child abuse and neglect tramways not observed for 2 employees.	Child Abuse, + Neglect training was updated	2/1/2025	
9	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Documentation of orientation was not observed for 2 employees. Documentation of complete orientation was not observed for 2 employees.	All staff orientation was complete	2/1/2025	
10	251.055(1)(f) Child Tracking Procedure Description: Tracking was not implemented in the 1 - 2 year old room when the tracking sheet was not in the room.	All tracking sheets in class rooms	1/20/2025	

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11	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Documentation of changes in child development completed every 3 months was not observed.	All children Intake forms was updated	2/1/2025	

NAME - Agency Worker
Colleen Hanser, Rhonda Brueggemann

Date Issued
3/6/2025

SIGNATURE - Certified Operator or Designee / Licensed or Designee

Labs 

Date Signed

2/15/2025