

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL

Date Correction Plan Due
11/14/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(i) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given notice of the sanction and / or penalty and your appeal rights.

Provider Number / Facility ID Number

9000591789 / 001

Name - Certified Operator / Licensed Center

Mrs. K's Learning Center

Telephone Number
414-736-9648

Date - Regulation Visit
10/27/2025

Address - Facility (Street, City, State, Zip Code)
5357 N 37Th St Milwaukee WI 532094729

Correction Plan

Expected Completion Date

Verification Date

Rule/Statute Number
Noncompliance Statement

1 202.08(12)(c)
The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.

Description: A written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator were missing for children 1, #2 and #3.

Child #1 we added payment amount.
Child #2 we added payment amount and signature from parent.
Child #3 we added child's name, payment amount, child's DOB and payment date.

going forward I will be sure all areas are filled out and completed with ~~signatures~~ signatures.

~~10-29-25~~
11-2-25

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	<p>202.08(12)(d) The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Making A Copy Of The Applicable Certification Standards Available To Each Parent</p> <p>Description: The parent for child #5 did not check the Enrollment and Health History Information Form box, stating the parent have the opportunity to review the summary of Wisconsin rules (DCF 202) since this form was missing from the child's file.</p>	<p>Parent error checked off all missing areas of form going forward I will check that every box is checked and all areas are signed.</p>	11-1-25	
3	<p>202.08(12)(f)1-4 Prior To A Child's First Day Of Attendance For Any Child In Care, Obtaining Information On A Form Prescribed By The Department With Enrollment And Health History Information, Including All Of The Following:</p> <ol style="list-style-type: none"> 1. The Parents' Home And Work Phone Numbers. 2. Health History, Including Information Relating To A Child's Special Health Care Needs And Emergency Care Plan. 3. The Parents' Signed Consent For Emergency Medical Care. 4. A Name And Number To Call If The Child Requires Emergency Medical Care. <p>Description: The Enrollment and Health History Information form was incomplete for child #2 and was missing a signature from the parent.</p> <p>Children #3 and #4 were missing emergency contact and physician information on the Enrollment and Health History Information form.</p> <p>Child #5 was missing the last page to the Enrollment and Health History Information and was missing a signature from the parent.</p>	<p>Child #2 Mom correct all errors and completed Enrollment form with signature.</p> <p>Child #3 completed all missing areas on health and enrollment form and added Dr. info as well</p> <p>Child #4 complete all missing areas on Enrollment and Health history form</p> <p>Child #5 complete last page and sign the Enrollment and Health History form</p> <p>going forward I will be sure every box is checked with signature.</p>	<p>10-30-25 LB 11-1-25</p>	

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4 202.08(12)(i)
The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Informing The Parent In Writing Whether The Premises And Child Care Business Are Covered By A Child Care Liability Insurance Policy.

Description: The parent for child#5, did not check the Enrollment and Health History Information Form box, stating the parent was informed of whether the premises and child care business are covered by a child care liability insurance policy. This form was missing from the child's file.

Child #5 the form was there I had parent check off box and complete any other errors that was missing from form and going forward I will be sure all boxes are checked off with signatures.

11-13-25

5 202.08(2)(c)
The Indoor And Outdoor Areas Of The Home Shall Be Free Of Hazards. Potentially Dangerous Items And Materials Harmful To Children, Including Power Tools, Flammable Or Combustible Materials, Insecticides, Matches, Drugs And Any Articles Labeled Hazardous To Children Shall Be In Properly Marked Containers And Stored In Areas Inaccessible To Children.

Description: Baby wipes was accessible to children, the cabinet in the hallway was not secured and medication with labels "keep out of reach of children" was accessible to children. The bathroom tub had a container of bleach that was missing the cap and was sitting inside the tub, it was accessible to children. There was an extension cord from the entrance door going up to the upper unit of the childcare into the operator's bedroom that was a tripping hazard. Other extension cords were in the living room and in the infant area that was a tripping hazard and accessible to children.

I removed Baby wipes from changing area I only left 1 pack in changing table I was unaware that extras could be out I now store the extras in basement area and added lock to changing table. I reminded my family that this is a center and to be sure we lock the locks back on cabinet when we are done. I removed bleach from tub after replacing cap it is now stored in locked area.

11-12-25

↓ on Back

Continue for #5 NON compliance

We had halloween decor up for children and it needed extra cords I thought taping them to the side would be ok but I have removed the ~~ex~~ cords and going forward we will use a different way. Or do no decor at all, so that safety will remain 1st.

In the infant area the t.v. cord comes down off the wall behind toy bins we put a cord hider over it. the kids do not play behind toy bin at all. going forward we will keep cords all covered up for safety.

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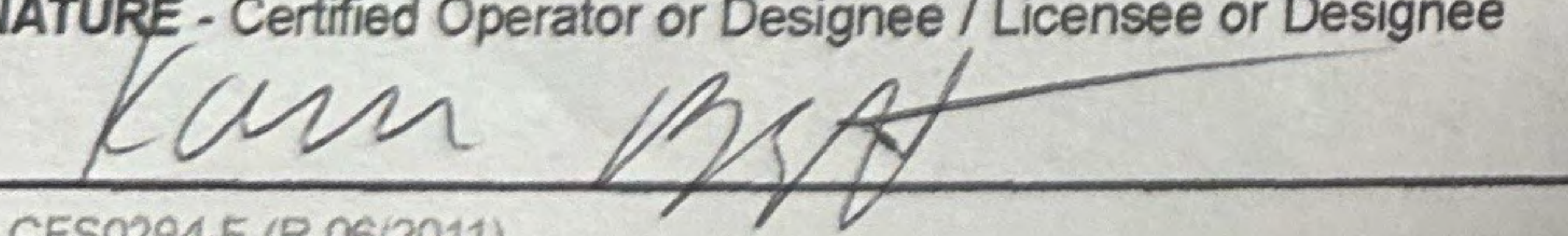
Telephone Number
 414-736-9648

Date - Regulation Visit
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>6 202.08(4)(a)1. For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.</p> <p>Description: Child #1 was missing a health report on file based on the first day of attendance.</p> <p>Child# 5 was missing an update health report on file.</p>	<p>#1 I spoke with parent and she is requesting print-outs of the form going forward I will keep every health form on file.</p> <p>#5 I spoke with parent and she is getting a update form going forward I will keep all Health Forms on file - and make sure parents have them on time.</p>	11-13-25	
<p>7 202.08(6)(a) No Certified Family Child Care Operator May Have More Than 3 Children Under 7 Years Of Age Who Are Not Related To The Child Care Operator In Care At Any Given Time.</p> <p>Description: The operator had 4 children under 7 years of age in care, the 4 children were not related to the child care operator</p>	<p>I discussed with parents pick up and drop off times to correct error and going forward I will be sure not to overlap with pickup and drop off times.</p>	11-1-25	

NAME - Agency Worker
 Lou Thao

Date Issued
 10/31/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee


Date Signed

Name - Certified Operator / Licensed Center Mrs. K's Learning Center		Provider Number / Facility ID Number 9000591789 / 001	
Address - Facility (Street, City, State, Zip Code) 5357 N 37Th St Milwaukee WI 532094729		Telephone Number 414-736-9648	Date - Regulation Visit 10/27/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
8 202.08(6)(a) No Certified Family Child Care Operator May Have More Than 3 Children Under 7 Years Of Age Who Are Not Related To The Child Care Operator In Care At Any Given Time. Description: The operator had 4 children under 7 years of age in care, the 4 children were not related to the child care operator	I discussed with parents Pickup and Drop off times to correct the error and going forward I will be sure Not to overlap with pickup and dropoff times.	11-1-25	

NAME - Agency Worker
Lou Thao

Date Issued
11/3/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kan Bui

Date Signed
11-