DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
12/23/2025		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Asra's Family Child Care Center		5000591675 / 001 - 2006881	
Address - Facility (Street, City, State, Zip Code) 5206 Siggelkow Rd Madison WI 537186926	**Telephone Number** 608-838-7866	**Date - Regulation Visit** 12/4/2025	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(6)(i)2. **Adult Handwashing** Description: Staff did not wash hands with soap and warm running water after each diaper change.	*Staff immediately reminded of proper handwashing Procedures and washed hands with soap and warm running water after diapering. All Staff recieved re-training on required hand hygiene Practices.	12/15/2025	
2	251.09(1)(L) **Infant & Toddler - Soft Materials In Cribs** Description: Infants were observed sleeping in cribs with a pacifier string, bottle and loose hat. Soft or loose materials are prohibited in cribs with sleeping children.	*The items were removed immediately From the crib. staff were reminded and re-trained that pacifier strings, bottles, hats, and any loose or soft materials are not Permitted in cribs while infants are sleeping.	12/15/2025	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.09(2)(bm) **Infant & Toddler - Sleep Position** Description: Infant was observed sleeping in a rocker seat and was not placed in a crib as required.	*The infant was immediately moved from the rocker seat and placed in crib - Staff were reminded and re-trained of safe sleep policies - including that infants must sleep in cribs and not in rocker seats.	12/11/2025	
4	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: Diaper changing surface was not cleaned with soap and water and a disinfectant after each diaper change. Repeat violation: Previously cited on 5/8/2024	*The diaper changing surface was cleaned and disinfected immediately staff were reminded and re-trained on proper diapering procedures, including cleaning the surface with soap and water followed by an approved disinfectant after each diaper change.	12/11/2025	

NAME - Agency Worker
Rebecca Brickson

Date Issued
12/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
12/15/2025