

Date Correction Plan Due 4/24/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Provider Number / Facility ID Number 5000591305 / 001 - 2006476	
Address - Facility (Street, City, State, Zip Code) 1511 Nicolet Blvd Neenah WI 549562983		Telephone Number 920-725-6139	Date - Regulation Visit 4/9/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: Based on observation on 4/9/26, in the Frog room, the toilet is not in good repair with deteriorating suraces on the seat and inside the toilet bowl.</p> <p>Repeat violation: Previously cited on 6/18/2025</p>	<p>We have talked to the church we rent from and the toilet will be completely replaced!</p>	<p>04/24/2026</p>
2	<p>251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older</p> <p>Description: Based on observations on 4/9/26, in the Frog room, two children napping were not two feet apart from each other.</p>	<p>We will remind all staff members at our 04/14/2026 staff meeting to make sure all are at least 2 ft apart</p>	<p>04/14/2026</p>

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3 251.07(6)(dm)1. Medical Log Book Description: Based on observations on 4/9/26, in the turtle and bunny rooms, the medical log books was not numbered to the end of the book. Repeat violation: Previously cited on 6/18/2025	Will have the rooms finish numbering them.	04/13/2026	
4 251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Based on observations on 4/9/26, in the bunny room, there was an expired medication on site.	Medication was sent home the same day with parents.	04/09/2026	
5 251.07(6)(i)1. Washing Child's Hands & Face Description: Based on observations on 4/9/26, in the turtle room, two children's hands were not washed after diapering.	Talked to this staff member right away Will remind all of our staff meeting 4/14/2026	04/14/2026	

NAME - Agency Worker
Dao Xiong

Date Issued
4/10/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

4/20/2026