

Date Correction Plan Due 9/23/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Provider Number / Facility ID Number 5000591305 / 001 - 2006476	
Address - Facility (Street, City, State, Zip Code) 1511 Nicolet Blvd Neenah WI 549562983		Telephone Number 920-725-6139	Date - Regulation Visit 2/5/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On 1/30/25, child care workers failed to supervise a 3.5-year-old child when they exited the classroom behind a parent through a door/gate that didn't latch completely. The child walked down the hallway to the front entrance area and was found by their parents arriving for pickup. An additional parent was in the hallway and observed the child during this time, however the child failed to be supervised by center staff for approx. 3.5 minutes until returning with their parents.</p> <p>The above violation is the result of a self-reported incident by the center as required by licensing. Order issued.</p> <p>Repeat violation: Previously cited on 11/25/2024, 10/1/2024</p>	<p>- All staff are required to attend a class called Keeping Children Safe: Supervision tailored to each child.</p> <p>- Gates were all checked for proper latches and also parents and staff were reminded to be mindful when opening the doors and make sure they always latch.</p>	<p>- Dec. 20, 2025</p> <p>- 2/6/2025</p>

- Admin also created a "leaving campus" document for child tracking. - 6/5/2025

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Provider Number / Facility ID Number 5000591305 / 001 - 2006476	
Address - Facility (Street, City, State, Zip Code) 1511 Nicolet Blvd Neenah WI 549562983		Telephone Number 920-725-6139	Date - Regulation Visit 2/5/2025
Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date
Empty space for noncompliance statement		Empty space for correction plan	Empty space for expected completion date
			Verification Date

NAME - Agency Worker
 Ruth Sprangers

Date Issued
 9/9/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
 9/16/2025