

Date Correction Plan Due 2/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Lake Edge Learning Center		5000591305 / 001 - 2006476		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1511 Nicolet Blvd Neenah WI 549562983		920-725-6139	11/25/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On November 19, 2024, a 2.5-year-old child failed to be supervised by a childcare worker when the child was left in the classroom alone for twenty-five (25) minutes when two childcare workers took the rest of the class outside to the playground.</p> <p>The above violation is the result of a self-reported incident as required by licensing.</p> <p>Order issued.</p> <p>Repeat violation: Previously cited on 10/1/2024</p>	<p>- Staff are mandated to perform name to face at every transition and at the new location.</p> <p>- Signs posted on all doors.</p> <p>- Office staff checks these and ensures it's happening.</p>	11/25	

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Telephone Number 920-725-6139	Date - Regulation Visit 11/25/2024	
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2	<p>Rule/Statute Number 251.055(1)(f) Child Tracking Procedure</p> <p>Description: On November 19, 2024, childcare workers failed to implement the centers name to face tracking procedure when exiting the classroom and again when reaching their destination. These failures resulted in a child being left behind in their classroom for twenty-five (25) minutes.</p> <p>The above violation is the result of a self-reported incident as required by licensing.</p> <p>Order issued.</p> <p>Repeat violation: Previously cited on 10/1/2024</p>	<p>Staff members were written up, reminded of our policy and office staff are watching to make sure they're doing it.</p>	11/25	

NAME - Agency Worker
Ruth Sprangers

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued
1/27/2025

Date Signed
2/3/2025

DCP-F-CFS0284-E (R.06/2011)