

Date Correction Plan Due 2/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Lake Edge Learning Center		5000591305 / 001 - 2006476	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
1511 Nicolet Blvd Neenah WI 549562983		920-725-6139	10/1/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Of 3 Staff Records reviewed 1 was missing documentation of a completed exam.	- All staff are sent to Nova and Nova now knows exactly what documents we need from them and that theirs dont work for Early Childhood.	10-2-2024

Name - Certified Operator / Licensed Center		Telephone Number	Date - Regulation Visit	
Lake Edge Learning Center		920-725-6139	10/1/2024	
Address - Facility (Street, City, State, Zip Code)		Correction Plan	Expected Completion Date	Verification Date
1511 Nicolet Blvd Neenah WI 549562983				
Rule/Statute Number	Noncompliance Statement			
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: On August 29, 2024, child care workers did not provide supervision to guide behavior and activities when after a child pushed a window screen into a classroom two children, ages 2 years and 3 years old, climbed through the open window into the classroom. The children were alone and unsupervised in the classroom for eight minutes until found by another worker. The above violation is the result of a self-reported incident as required by licensing.</p> <p>Order issued.</p>	<p>- Staff were told to be continuously circling the playground. Do not write incident reports if you're the only one outside supervising. Radio for help if needed to.</p>	1/1/25	
3	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: On August 29, 2024, child care workers failed to implement the center's procedure when a worker took three children inside leaving the other worker on the playground unaware of the names and number of children remaining in their care. This resulted in the worker being unaware of the whereabouts of two children when they climbed through an open window into a classroom unbeknown to the worker. The above violation is the result of a self-reported incident as required by licensing.</p> <p>Order issued.</p>	<p>- Discussed this in the next staff meeting and we continue to talk about the importance of communication!</p>	1/1/25	

Date - Regulation Visit
10/1/2024

Name - Certified Operator / Licensed Center

Telephone Number
920-725-6139

Expected
Completion Date

Verification
Date

Lake Edge Learning Center

Correction Plan

Address - Facility (Street, City, State, Zip Code)
1511 Nicolet Blvd Neenah WI 549562983

Rule/Statute Number
Noncompliance Statement

4 251.07(4)(e)
Naps Or Rest Periods - Bedding Maintenance, Storage,
Cleanliness

A shelf was purchased
for their room and
parents asked to provide
pillow cases.

10/15/2024

Description: Bedding/sleeping bags failed to be stored in an
appropriate manner- bags were stored directly on top of each other in
the preschool/gym room.

5 251.07(6)(f)1.b.
Medication Administration - Containers & Labeling

Parents were contacted
to bring these in from the
Drs. Now all medication
has to come through
the office first.

11/1/2024

Description: Medications failed to be labeled with the child's name and
directions for administration. Two medications failed to have
prescription labels- inhaler and eye drops.

6 251.09(4)(a)5.
Infant & Toddler - Soiled Diapers Disposal

New garbage purchased.
Office will approve all
furniture purchased for
the rooms.

11/1/2024

Description: The diaper container in the single stall bathroom failed to
be hands free as required.

NAME - Agency Worker
Ruth Sprangers

Date Issued
1/27/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

02/03/2025