

Date Correction Plan Due 2/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Wauwatosa Dc And Lrng Ctr - St Jude		0000591210 / 003 - 2006376	
Address - Facility (Street, City, State, Zip Code) 800 Glenview Ave Wauwatosa WI 532133308		Telephone Number 414-831-0075	Date - Regulation Visit 2/2/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(a) Supervision Of Children Description: One child was not being supervised by a child care worker who was within sight and sound, to guide the child's behavior and activities, prevent harm, and ensure safety. The child was not within sight and sound for approximately 3-4 minutes.	All staff members will receive training to review the company policies and processes regarding the process of transitioning children while remaining within sight and sound at all times.	3-20-2024	
2 251.055(1)(f) Child Tracking Procedure Description: The center failed to adhere to their tracking procedure to ensure the number, names, and whereabouts of children in care. The center failed to conduct a count while transitioning to another building.	The teacher and the assistant teacher received disciplinary action for not following the companies child tracking procedure. All staff members will receive a re-training reiterating the companies child tracking procedure.	3-20-2024	

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NAME - Agency Worker
Katrina Tarantino

Date Issued
2/14/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2.27.2024