DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 11/5/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Learning To Grow Childcare	7000591117 / 001

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3842 N 74Th St Milwaukee WI 532161904	414-255-6293	10/21/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	202.08(12)(c) **The Certified Child Care Operator Shall Be In Ongoing Communication With A Child's Parent Or Ensure That A Substitute Child Care Provider Is In Ongoing Communication With A Child's Parent By Developing A Written Contract That Specifies The Charge For Child Care And The Expected Frequency Of Payment For The Service. The Contract Shall Be Signed By The Operator And A Parent Or Guardian.** Description: Child #3 and #4 were missing a written contract that specifies the charge for child care services and the expected frequency of payment that is signed by a parent or guardian and the operator.	The parent for Child #3 and #4 completed a parent agreement. That agreement is now placed in their files.	10/21/24	

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2	202.08(4)(a)1. **For Each Child Under 2 Years Of Age, A Report Of A Physical Examination Conducted Not More Than 6 Months Prior To Nor Later Than 3 Months After The Child Is Admitted, And A Follow-Up Health Examination At Least Once Every 6 Months Thereafter.** Description: Child #9 was missing an follow up health examination.	The same day as the visit the parent did submit a current health report	10/21/24	
3	202.08(4m)(a)1. **An Operator Shall Have A Written Plan For Taking Appropriate Action In The Event Of An Emergency Including A Fire; A Tornado; A Flood; Extreme Outdoor Heat Or Cold; A Loss Of Building Service, Including No Heat, Water, Electricity Or Telephone; Human-Caused Events, Such As Threats To The Building Or Its Occupants; Allergic Reactions; Lost Or Missing Children; Vehicle Accidents; A Provider's Family Situation, Such As Medical Emergency Or Illness; Or Other Circumstances Requiring Immediate Attention.** Description: The operator and staff was not able to provide a written emergency plan during the visit.	The written emergency plan was inside of the policy. however the plan is now hanging on the parent board located near the front entrance.	10/21/24	

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4	202.08(4m)(c) **An Operator Shall Designate An Emergency Back-Up Provider. The Emergency Back-Up Child Care Provider Shall Be At Least 18 Years Of Age And Able To Provide An Acceptable Level Of Child Care.** Description: The operator currently does not have an emergency back up provider.	As of October 28th, I now have an emergency back-up person. She is currently waiting on her SIDS book to arrive.	11/03/24	
5	202.08(7)(e) **If A Provider Uses Time-Out Periods To Deal With Unacceptable Behavior, A Time-Out May Not Exceed 3 Minutes And May Not Be Used For Children Under 3 Years Of Age. For Purposes Of This Paragraph, A "Time-Out" Is An Interruption Of Unacceptable Behavior By The Removal Of The Child From The Situation, Not To Isolate The Child, But To Allow The Child An Opportunity To Pause, And With Support From The Provider, Reflect On Behavior And Gain Self-Control.** Description: The staff stated that time out was given to the child under 3 year of age.	Provider and staff discuss that time outs are for children 3 years and older. Keep in mind 2 years of age should not get time outs.	10/21/24	

NAME - Agency Worker
Lou Thao

Date Issued
10/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Joyce Clayborn

Date Signed
10/28/24