DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/2/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
My 3 Sons Family Child Care		5000590345 / 001 - 2005389
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
1930 N 21St St Milwaukee WI 532051515	414-530-1307	10/8/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(2)(i)1.a. **Monitoring Results Posted** Description: 250.04(2)(i)1.a states that the current licensing noncompliance statement and correction plan, including any rule violations the department has not verified as corrected and in compliance must be posted in the facility. Contrary to 250.04(2)(i)1.a the licensee failed to post the most current noncompliance statement and correction plan.	I fixed everything	10.20.26	10.26.26

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2	250.04(6)(a) **Child Record - Maintenance, Availability** Description: 250.04(6)(a) states that the licensee shall maintain a current written record at the center on each child enrolled, including the provider's own children under age 7, and shall make the record available to the licensing representative on request. Contrary to 250.04(6)(a) the licensee failed to maintain a child record for children 3,4,5,6,7 and 8.	Made sure all files are availble appound request	10.26.26	10.26.26
3	250.04(6)(a)1.e. **Child Record - Enrollment Information - Other Emergency Contact** Description: 250.04(6)(a)1.e. states that the name, address, telephone number, and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately shall be kept in the child's file. Contrary to 250.04(6)(a)1.e. emergency contact information was missing for child 1.	files have been fixed	10.26.26	10.26.26
4	250.04(6)(a)1.f **Child Record - Enrollment Information - Medical Contact** Description: 250.04(6)(a)1.f states that the name, address, and telephone number of the child's physician or medical facility caring for the child shall be kept in the child's file. Contrary to 250.04(6)(a)1. the physician or medical facility contact information were missing for child 2.	files have been fixed	10.26.26	10.26.26

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5	250.04(6)(a)2. **Child Record - Field Trip Permission** Description: 250.04(6)(a)2. states that if field trips and other off-premises activities are a part of the program, written authorization for from the parent indicating that the child has permission to participate shall be included in the child's file. Contrary to 250.04(6)(a)2 field trip permission was not marked on the enrollment form for children 1 and 2.	filex have been fixed	10.26.26	10.26.26
6	250.04(6)(a)4m. **Child Record - Immunization History Compliance** Description: 250.04(6)(a)4m. states that immunization history must be included in a child's file. Contrary to 250.04(6)(a)4m. immunization history was missing for child 2.	filess have been fixed	10.26.26	10.26.26
7	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: 250.04(6)(b) states that the licensee shall maintain a current, accurate written record of daily attendance that includes actual time of arrival and departure for each child and the child's birthdate. The record shall be kept for the length of time the child is enrolled in the program. Contrary to 250.04(6)(b) the licensee was missing attendance records for the period 1/1/2026-10/3/2026.	Attendance are aviblee	10.26.26	10.26.26

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8	250.05(2)(f) **Staff File - Continuing Education** Description: 250.05(2)(f) states that documentation of continuing education must be maintained in the staff file. Contrary to 250.05(2)(f) the licensee was missing documentation of continuing education for the previous 12 months.	Continuing ed updated	10.27.26	
9	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: 250.06(2)(c) states that potentially dangerous items and materials harmful to children, including any articles labeled hazardous to children, shall be in properly marked containers and stored in areas inaccessible to children. Contrary to 250.06(2)(c) the following potentially harmful items were observed to be accessible to children: A spray bottle of bleach observed under a sink cabinet that was not locked. A set of knives on the kitchen counter.	moved and put away	10.26.26	
10	250.06(2)(e) **Potential Source Of Harm On Premises** Description: 250.06(2)(e) states that the center's indoor and outdoor child care space shall be free of hazards. Contrary to 250.06(2)(e) a loose cord from an indoor video camera was hanging from the window sill creating a choking hazard for children and Night Shade, a poisonous plant, was growing in the outdoor play space.	moved and put away	10.26.26	

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11	250.06(2)(n)5. **Radon - Continuous Testing** Description: 250.06(2)(n)5. states that the licensee shall test radon gas levels in the center every 2 years after the test under subd. 1. Contrary to 250.06(2)(n)5. the licensee failed to test radon gas levels as required. The last radon test completed expired on 8/30/2025. Repeat violation: Previously cited on 10/6/2025	Test was placed on the 24th of October and ~~Bestas~~ on the 26th and mailed off	10.26.26	
12	250.06(9)(c) **Safe Food** Description: 250.06(9)(c) states that food shall be clean, wholesome, free from spoilage and from adulteration and misbranding, and safe for human consumption. Contrary to 250.06(9)(c) there was salad dressing in the refrigerator that expired in 2024.	Replace with safe food	10.26.26	
13	250.06(9)(d) **Food Storage, Temperatures** Description: 250.06(9)(d) states that food shall be covered and stored at temperatures that protect against spoilage. Refrigerators shall be maintained at 40 degrees Fahrenheit or lower and freezers shall be maintained at 0 degrees Fahrenheit or lower. Contrary to 250.06(9)(d) the freezer was not maintained at 0 degrees Fahrenheit or lower. The thermometer registered at 5 degrees Fahrenheit.	Replace with new on	10.26.26	

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14	250.06(9)(e) **Leftover Food** Description: 250.06(9)(e) states that extra food that was prepared but not served shall be dated, refrigerated promptly, and used within 36 hours, or frozen immediately for use within 6 months. Contrary to 250.06(9)(e) there was spaghetti that was not dated or used within 36 hours. The licensee stated the spaghetti was 4 days old.	put in garbage	10.8.26	
15	250.06(9)(i) **Meals & Snacks - Additional Portions** Description: 250.06(9)(i) states that additional portions of vegetables, fruits, bread, and milk shall be available. Contrary to 250.06(9)(i) there was no food observed in the refrigerator besides milk, condiments, and expired spaghetti.	I Shop as me and my Kids and Daycare kids eat Dont like food to go to waste	10.10.26	
16	250.06(9)(j) **Meals & Snacks - Records** Description: 250.06(9)(j) states that accurate records of meals and snacks served to children shall be available for review by parents and the licensing representative. Written records of meals and snacks served to children must be kept for 3 months. Contrary to 250.06(9)(j) the licensee failed to document and maintain any record of meals and snacks served to children.	Shopped for more food	10.10.26	

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17	250.07(2)(a) **Guiding Children's Behavior** Description: licensee engaged in repeating to a child that they were not allowed to play with any toys until they cleaned up their mess. Child was observed in emotional distress and licensee failed to assist the child with developing self-control, self-esteem in a respectful manner. Instead the provided continued to repeatedly tell a crying child she would not be allowed to play with any toys until the mess was cleaned up.	Corrected my approached and the way I speak to the [redacted] child	10.8.26	
18	250.07(6)(h)2. **Washroom Provisions** Description: 250.07(6)(h)2 states that soap, towels or an air dryer, toilet paper, and a waste paper container shall be provided in the washroom and accessible to children. Contrary to 250.07(6)(h)2 there were no towels, or air dryer accessible to children to dry their hands after handwashing.	place more in the Bathroom	10.26.26	
19	250.09(4)(b) **Infant & Toddler - Diaper Changing Surface - Disinfection** Description: 250.09(4)(b) states that the diaper changing surface shall be an easily cleanable surface that is cleaned with soap and water and a disinfectant solution after each use. Contrary to 250.09(4)(b) the diaper changing surface was not easily cleanable as it was ripped and torn in multiple places.	replaced	10.26.26	

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
All the noncompliance have been fixed and updated.	10.26.26 Things are put in order.	10-26-26	

NAME - Agency Worker
April Lynch

Date Issued
10/19/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Patricia R. Armfield

Date Signed
10.26.26

DCF-F-CFS0294-E (R.06/2011)