

Date Correction Plan Due
8/21/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Building Blocks Childcare Llc		Provider Number / Facility ID Number 1000590391 / 001 - 2005288	
Address - Facility (Street, City, State, Zip Code) 110 W Ormsby St Oxford WI 53952		Telephone Number 608-419-5605	Date - Regulation Visit 8/7/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: One child #4 did not have a current (once every 6 months) physical on file - see checklist.	Be stricter on getting forms returned to the Center by the parents. -Suspension of Care until returned.	9-1-25	
2 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical logbook in the infant room was not reviewed once every 6 months.	Set reminders in the Google Calendar to remind us to review Medical Logs.	9-1-25	

NAME - Agency Worker
Jill Kellner

Date Issued
8/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Samantha Mills

Date Signed

8/13/25