Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/6/2024		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Building Blocks Childcare Llc-Sa		1000590391 / 003 - 2006995
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
135 W Ormsby St Oxford WI 53952	608-419-5605	8/21/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. **Child Record - Enrollment Information** Description: Based upon review on August 21, 2024, Child #1 of the Child Record Checklist did not list persons authorized to call for or receive the child.	Child 1's family had only filled in parents as Contact / Pick-ups. I will add N/A in the future if a family decides not to list alternative pick-ups.	8/22/24	
2	251.05(2)(a)4.d. **Staff Record - Educational Qualifications** Description: Based upon review on August 21, 2024, Staff Member A of the Staff Record Checklist did not have any education qualifications on file.	Staff files will contain copies of teacher's transcripts, diplomas, certificates or learning record if they do not have a registry certificate to show the above has been verified.	9-15-24	

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3 251.05(2)(a)5. **Staff Record - High School Diploma** Description: Based upon review on August 21, 2024, Staff Member A of the Staff Record Checklist did not have a high school diploma or it's equivalent on file when they were being used as a teacher during the visit.	Staff files will contain documentation of a HS diploma or it's equivalent.	9-15-24	
4 251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: Based upon observation on August 21, 2024, there was a hold greater than 4 inches in the bottom of the orange snow fence. Based upon observation on August 21, 2024, tires were placed directly against the fence, causing the fence height to be less than 4 feet high in that area.	Tires will be moved and fence will be replaced with the Permanent metal fencing after sand is delivered.	9-6-24	
5 251.06(2)(a) **Potential Source Of Harm On Premises** Description: Based upon observation on August 21, 2024, there were wooden posts stored on the ground in the outdoor play space. Based upon observation on August 21, 2024, there was broken glass on the ground in the outdoor play space.	Post have been Secured for the sandbox and Placed in it's permanent location. Glass has been removed. Staff check play space daily due to things being tossed into the play area by passerby's.	8-22-24	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
6	251.06(2)(gm) **Premises - Well Drained, Clean, In Good Repair** Description: Based upon observation on August 21, 2024, there was a tote with standing water in it located in the outdoor play space.	Staff dumped the tote for toy Storage to empty the water and will place lid on once dried. Staff will ensure the lid is closed when finished on the playground to Prevent this in the future.	8/21/24	

NAME - Agency Worker
Jamie Brandt

Date Issued
8/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Samantha Mills

Date Signed
9-3-2024