

<b>Date Correction Plan Due</b> 4/14/2022	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Building Blocks Childcare LLC		<b>Provider Number / Facility ID Number</b> 1000590391 / 001 - 2005288		
<b>Address - Facility (Street, City, State, Zip Code)</b> 110 W Ormsby St Oxford WI 53952		<b>Telephone Number</b> 608-586-5838	<b>Date - Regulation Visit</b> 3/28/2022	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<b>251.04(3)(L)</b> <b>Report - Construction Or Remodeling</b>  Description: Based upon observation on March 28, 2022, the licensee failed to notify the Department prior to the installation of new flooring in November 2021 and new plumbing fixtures in December 2021 and February 2022.	In the future any renovations made will be Submitted to licensing prior to the work being done	4/1/22	
2	<b>251.04(6)(a)6m.</b> <b>Child Record - Immunization History</b>  Description: Based upon review on March 28, 2022, Child #5 of the Child Record Checklist did not have immunization history on file.  Repeat violation: Previously cited on 7/21/2021	Parent turned in Immunization Print out	4/1/22	

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3	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Based upon review on March 28, 2022, Staff Member A of the Staff Record Checklist did not have personal information on file prior to beginning to work with children.	When hiring new Staff this will be requested with all new employee paperwork.	4/1/22
4	251.06(9)(b)1. <b>Kitchen Utensils &amp; Surfaces - Clean &amp; Sanitize</b>  Description: Based upon observation on March 28, 2022, the refrigerator in the toddler room had dried milk on the shelves and in the door where breast milk was stored.	The fridge was cleaned and Sanitized after the visit.	3/29/22
5	251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b>  Description: Based upon observation on March 28, 2022, there was no thermometer located in the refrigerator in the toddler room.	Thermometer has been replaced.	4/4/22

**NAME - Certification Worker / Licensing Specialist**  
Jamie Brandt, Jill Kellner

**Date Issued**  
3/31/2022

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Samantha Hicks

**Date Signed**

4/4/22