

Date Correction Plan Due 11/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Innovative Playhouse		9000589919 / 001 - 2004776		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
220 Alvina St Green Bay WI 543032417		920-965-1505	10/21/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)1. Staff Record - Personal Information Description: Of 8 Staff Records reviewed 2 failed to have documentation such as that found on a staff record form. Repeat violation: Previously cited on 11/2/2023	The records that were missing were immediately filled out; Staff forms will be filled out immediately before a start date	immediately	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Of 8 Staff Records reviewed 1 failed to have documentation of an exam. Repeat violation: Previously cited on 10/18/2024, 6/4/2024, 11/2/2023	Employee has a physical scheduled, will place in file when we've received paperwork.	12/8/25	

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3	251.05(2)(a)7. Staff Record - Continuing Education Description: Of 8 Staff Records reviewed 6 failed to have documentation of continuing education hours for 2024.	Continuing education hours for 2025 will be completed before the end of the year	12/31/25	
4	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Of 8 Staff Records reviewed 2 failed to have documentation of AHT training, training is required prior to being counted in staff-to-child ratio.	One was corrected during the visit; one was corrected later in the day	immediately	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Of 8 Staff Records reviewed 1 failed to have documentation of Biennial CAN training. Repeat violation: Previously cited on 6/4/2024	The employee completed the necessary training the following day	10/22/25	

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6	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: In part, materials harmful to children including, cleaning supplies and other hazardous, toxic, or poisonous articles shall be appropriately labeled and stored in areas inaccessible to children. A gallon container of a cleaning product was observed sitting on the floor in the children's bathroom. Cleaner was removed and put away during visit.	Corrected during visit	immediately	
7	251.06(9)(d)2.a. Food Storage - Dry Food Description: Open dry food items failed to be stored in food grade containers after opening- goldfish, Chex mix, and graham crackers. Repeat violation: Previously cited on 11/2/2023	All staff were reminded that all food need to be stored in the proper containers	immediately	

NAME - Agency Worker
Ruth Sprangers

Date Issued
11/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Beth O'Dill

Date Signed

11/4/25