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| Date Correction Plan Due<br>11/27/2024 | <b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b> | TO FILE A COMPLAINT CALL<br>920-785-7811 |
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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|--|---|---|---------------------------------------|
| Name - Certified Operator / Licensed Center<br>Innovative Playhouse                        |   | Provider Number / Facility ID Number<br>9000589919 / 001 - 2004776      |                                       |
| Address - Facility (Street, City, State, Zip Code)<br>220 Alvina St Green Bay WI 543032417 |   | Telephone Number<br>920-965-1505  | Date - Regulation Visit<br>10/18/2024 |
|  | <b>Rule/Statute Number<br/>Noncompliance Statement</b>  | <b>Correction Plan</b>  | <b>Expected<br/>Completion Date</b>   |
| 1  | <p>251.04(2)(L)1.a.<br/><b>Monitoring Results Posted</b></p> <p>Description: Previous results dated 6/24/24, 8/13/24, and 10/8/24 failed to be posted for viewing.</p> <p>Repeat violation: Previously cited on 6/4/2024, 11/2/2023</p> | <p>All plans will be posted immediately upon completion</p>             | <p>Immediately</p>                    |
| 2  | <p>251.04(2)(L)1.b.<br/><b>Department Notices Posted</b></p> <p>Description: Enforcement actions dated 6/24/24 and 8/14/24 failed to be posted for viewing.</p> <p>Repeat violation: Previously cited on 6/4/2024</p>                   | <p>Any enforcement actions will be posted immediately when received</p> | <p>Immediately</p>                    |

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| Innovative Playhouse                               |   | 9000589919 / 001 - 2004776  |                          |                   |
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| 220 Alvina St Green Bay WI 543032417               |   | 920-965-1505  | 10/18/2024               |                   |
| Rule/Statute Number                                | Noncompliance Statement   | Correction Plan   | Expected Completion Date | Verification Date |
| 3  | 251.04(6)(a)2.<br><b>Child Record - Emergency Medical Consent</b><br><br>Description: Of 7 Children's Records reviewed 1 was missing emergency medical consent.   | Had the parent complete the form.   | 11/1/24                  |                   |
| 4  | 251.04(6)(a)6m.<br><b>Child Record - Immunization History</b><br><br>Description: Of 7 Children's Records reviewed 1 was missing documentation of immunizations.  | Immunizations were faxed over by the physician, and put in the child's file       | 11/1/24                  |                   |
| 5  | 251.04(6)(a)8.<br><b>Child Record - Physical Examination</b><br><br>Description: Of 7 Children's Records reviewed 1 was missing documentation of an exam.   | Child Health report was faxed over by the physician, and put in the child's file. | 11/1/24                  |                   |
| 6  | 251.05(2)(a)3.a.<br><b>Staff Record - Physical Examination</b><br><br>Description: A staff member still failed to have documentation of an exam.<br><br>Repeat violation: Previously cited on 6/4/2024, 11/2/2023 | Exam was completed. Documentation is now on file.                                 | 7/21/25                  |                   |

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|  | Rule/Statute Number<br>Noncompliance Statement   | Correction Plan   | Expected Completion Date              | Verification Date |
| 7  | 251.05(3)(g)2.<br><b>Assistant Child Care Teacher - Qualifications</b><br><br>Description: A staff member still failed to have documentation of the completed course work that is required within 6 months of hire.<br><br>Repeat violation: Previously cited on 6/4/2024    | Staff member has re-enrolled in the necessary courses, and will complete them ASAP.     | 9/1/25                                |                   |
| 8  | 251.06(11)(bm)<br><b>Outdoor Play Equipment - Provided</b><br><br>Description: Two cozy coups failed to be in good repair/safe and durable. Both contained broken/cracked wheels.  | Both cozy Coupes were discarded.  | 10/18/24                              |                   |
| 9  | 251.07(6)(dm)4.<br><b>Medical Log - Reviewing Injury Records</b><br><br>Description: Medical log books failed to be documented as reviewed with staff at least 6 month intervals.<br><br>Repeat violation: Previously cited on 11/11/2022                                    | A new Staff member has been assigned this task.   | 10/18/24                              |                   |
| 10   | 251.09(1)(c)<br><b>Infant &amp; Toddler - Documenting Changes In Development</b><br><br>Description: Of 7 Children's Records reviewed 3 were were missing documentation of development updates at 3 month intervals.<br><br>Repeat violation: Previously cited on 11/11/2022 | Staff are using a new at a glance checklist, to track when the Forms are due for review | 10/19/24                              |                   |

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| 11   | 251.09(1)(e)<br>Infant & Toddler - Provider Training<br><br>Description: An infant/toddler teacher still failed to have documentation of the completed course work that is required to be completed within 6 months of hire.<br><br>Repeat violation: Previously cited on 6/4/2024 | Staff member has re-enrolled in the required courses, and will be completed ASAP. | 9/1/25  |

NAME - Agency Worker  
Ruth Sprangers

Date Issued  
11/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Beth O'Dell*

Date Signed

*7/23/25*