

Date Correction Plan Due 6/21/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Innovative Playhouse		Provider Number / Facility ID Number 9000589919 / 001 - 2004776		
Address - Facility (Street, City, State, Zip Code) 220 Alvina St Green Bay WI 543032417		Telephone Number 920-965-1505	Date - Regulation Visit 6/4/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Previous results dated 3/21/24, 5/20/24, and 5/23/24 failed to be posted for viewing. Repeat violation: Previously cited on 11/2/2023	Correction plan was posted immediately. Future plans will be posted right away	6/4/24	
2	251.04(2)(L)1.b. Department Notices Posted Description: Enforcement actions dated 3/22/24 and 5/24/24 failed to be posted for viewing.	These were posted right away, during the visit. Future paperwork will be posted immediately.	6/4/24	

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Name - Certified Operator / Licensed Center Innovative Playhouse		Provider Number / Facility ID Number 9000589919 / 001 - 2004776	
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3 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Of 6 Staff Records reviewed 2 failed to have documentation of an exam and 1 needed to be updated. Repeat violation: Previously cited on 11/2/2023	Staff will get their physicals completed ASAP	7/31/24	
4 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Documentation of staff sign in/out when counted in ratio failed to be current this day.	Staff was reminded about the requirement of being signed in to whatever room you are working in.	6/5/24	
5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Of 6 Staff Records reviewed 4 failed to have documentation of biennial training. Previous training expired 11/23.	All trainings were completed on 6/5/24.	6/5/24	
6 251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: An assistant teacher failed to have documentation of completed course work within 6 months of hire as required.	Staff member is enrolled in the classes, will provide documentation when she is completed.	7/31/24	

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Innovative Playhouse		9000589919 / 001 - 2004776	
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7 251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Of 6 Staff Records reviewed 1 failed to have documentation of continuing education hours for 2023.	There was a misunderstanding of this requirement. The staff member will complete all hours for 2024, and will be documented in their file.	12/31/24	
8 251.06(3)(b)2. Emergencies - Practice Written Plans Description: There was no documentation for completing a fire and tornado practice for the month of May.	Drills will be done on the 2nd Friday of each month.	7/13/24	
9 251.07(2)(c)1. Time Out - Age Description: Children under the age of three years may not have a time out for behavior. On this day a one-year-old was observed standing in a crib. Staff stated they were "not being gentle with another child."	Staff were reminded of the use of redirection. This child will be transitioned to the next age group as soon as a spot becomes available.	7/31/24	
10 251.09(1)(e) Infant & Toddler - Provider Training Description: An infant/toddler teacher failed to have documentation of completed course work within 6 months of hire as required.	Staff member is enrolled in the class. will provide documentation when she is done.	8/30/24	

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Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
Noncompliance Statement			

NAME - Agency Worker
Ruth Sprangers

Date Issued
6/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Beth O'Dill

Date Signed
6/21/24