

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
11/28/2026

**TO FILE A COMPLAINT CALL**

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**

**Provider Number / Facility ID Number**  
7000589857 / 001

Diane M Lieske

**Address - Facility (Street, City, State, Zip Code)**

1032 Bonnie View Dr Sturgeon Bay WI 542351151

**Telephone Number**

920-634-6273

**Date - Regulation Visit**

11/18/2025

**Rule/Statute Number**  
**Noncompliance Statement**

1 202.08(5)(i)  
The Certified Child Care Operator Shall Keep Current And Accurate Written Records Of The Daily Hours Of Attendance Of Each Child In Care, Including The Actual Arrival And Departure Time Times For Each Child. If Children Are Transported To Or From The Premises Or School By The Operator Or Another Provider On Behalf Of The Operator, The Daily Attendance Record Shall Include The Actual Time The Child Was Picked Up Or Dropped Off.

**Correction Plan**

To have Patty sign off on each sheet in a timely manner... weekly. ~~weekly~~

**Expected Completion Date**

11/20/2025

**Verification Date**

DEC - 1 2025

Description: Attendance records not up to date.

**NAME - Agency Worker**  
Patti Barry

**Date Issued**  
11/18/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Diane Lieske*

**Date Signed**

11/24/2025