

Date Correction Plan Due 6/30/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Creative Infancy Llc		Provider Number / Facility ID Number 7000589647 / 001 - 2004224									
Address - Facility (Street, City, State, Zip Code) 11109 W Bluemound Rd Wauwatosa WI 532264124		Telephone Number 414-378-7543	Date - Regulation Visit 6/15/2022								
<div style="text-align: center;"> RECEIVED STATE OF WISCONSIN JUN 28 2022 SOUTHEASTERN REGIONAL OFFICE DCF DECE BECR </div>		Correction Plan	<table border="1"> <thead> <tr> <th>Expected Completion Date</th> <th>Verification Date</th> </tr> </thead> <tbody> <tr> <td>6-17-22</td> <td></td> </tr> <tr> <td>6-27-22</td> <td></td> </tr> <tr> <td>6-17-22</td> <td></td> </tr> </tbody> </table>	Expected Completion Date	Verification Date	6-17-22		6-27-22		6-17-22	
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Rule/Statute Number Noncompliance Statement											
1 251.04(6)(a)1. Child Record - Enrollment Information Description: The health history for child #2 was missing. There was no documentation of a health history form on file.	ALL RECORDS WERE THOROUGHLY REVIEWED THE PARENTS WERE GIVEN THE FORMS TO RETURN COMPLETED.										
2 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #2 did not have a current health report on file.	ALL RECORDS WILL BE REVIEWED WEEKLY.										
3 251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child #3 did not have a current health report on file.	ALL RECORDS WILL BE REVIEWED WEEKLY. THE PERSON RESPONSIBLE FOR THIS HAS BEEN REPLACED!										

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4	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff A, B and C did not have documentation of current Child Abuse and Neglect. Repeat violation: Previously cited on 9/2/2020	ALL STAFF COMPLETED BIENNIAL TRAINING by 6-22-22 THIS REQUIREMENT IS NOW POSTED ON FILE CABINET FACE	6-22-22	
5	251.05(2)(a)1. Staff Record - Personal Information Description: Staff B did not have documentation of a staff record form on file. Repeat violation: Previously cited on 9/2/2020	STAFF RECORD - PERSONAL INFORMATION ADDED TO PERSONEL FILES NOTICE ON FRONT OF FILE CABINETS THIS IS REQUIRED OF ALL STAFF	6-27-22	
6	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B did not have a staff health report on file. Repeat violation: Previously cited on 9/2/2020	STAFF B FILE WAS LOCATED AND NOW IN FILE	TB TEST DONE 10/18/21 Physical 10/18/21	
7	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A, B and C did not have current CPR training in staff file.	ALL STAFF IS TAKING ON-LINE CPR AND FIRST AID ONLINE ASAP. THE COURSE WILL BE DONE ON PAID TIME. REQUIREMENT POSTED ON FILE CABINET FACE	6-20-22 ALL FINISHED 6-22-22	

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Creative Infancy Llc		7000589647 / 001 - 2004224		
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11109 W Bluemound Rd Wauwatosa WI 532264124		414-378-7543	6/15/2022	
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8	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff B was working in the infant room, but is only qualified as an assistant teacher.	NORMALLY AFTER 2 HRS A FULL TEACHER (DAVID OR PATRICIA JOINS her) THIS WAS A MISTAKE AND WE WILL INFORM ALL STAFF TO POINT THIS OUT	6-27-22	
9	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff A and C did not have 25 hours of continuing education training in staff file.	STAFF A (PATRICIA) logged 19 HRS STAFF B (DAVID) logged 17 HRS WE THOUGHT 2021 REQUIRED ONLY 15 HRS WE WILL MAKE UP TIME	7-14-22	
10	251.07(5)(a)5.b. Menus - Plan Description: The menu posted was expired. There was no current menu posted.	MENU IN KITCHEN WAS NOT CURRENT. PATRICIA AND STAFF WAS INFORMED TO REPORT THIS, AND TO FOLLOW MENU POSTED	6-27-22	
11	251.07(6)(dm)2. Medical Log - Pages & Entries Description: There was lines skipped throughout the medical log book. Lines can not be skipped. Repeat violation: Previously cited on 6/10/2021	THIS WILL BE STATED ON A STICKER ON FRONT OF LOGBOOK. THIS WILL BE PUT IN OPEN SPACE READILY ACCESSABLE	THIS WAS CORRECTED IMMEDIATELY 6-15-22	

FOR

JOEL

MARQUEZ

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12	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book was not reviewed every six months. Repeat violation: Previously cited on 6/10/2021	THIS WAS CORRECTED IMMEDIATELY STICKER WAS PUT ON OUTSIDE COVER TO REMINDE US OF UPDATE RULE	6-15-22
13	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: The intake forms in the infant room were not updated every three months. Repeat violation: Previously cited on 9/2/2020	NEW STAFF WAS GIVEN DIRECTION TO CHECK EVERY WEEK AND REPORT TO SUPERVISOR ON UPDATES	6-17-22

NAME - Certification Worker / Licensing Specialist
Joel Marquez

Date Issued
6/16/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

David W. Jensen

6-27-22