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| Date Correction Plan Due 10/24/2025 | <h2 style="margin: 0;">NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</h2> | TO FILE A COMPLAINT CALL 715-930-1148 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Family Tree Eau Claire Center Llc | Provider Number / Facility ID Number 0000589560 / 001 - 2004047 |
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|---|---|---|
| Address - Facility (Street, City, State, Zip Code) 2140 Sherwin Ave Eau Claire WI 547013476 | Telephone Number 715-514-3399 | Date - Regulation Visit 9/25/2025 |
|---|---|---|

| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---|--|---|--------------------------|-------------------|
| 1 | 251.05(3)(g)1. Assistant Child Care Teacher - Supervision Description: On 9/17/25, an assistant teacher was found to be working alone in an infant classroom. Rule states that "An Assistant teacher shall work under the supervision of a (Lead) child care teacher with a group of children". | <i>Rooms will be appropriately staffed with a lead teacher if an Assistant teacher is in the room. Documented by Intitervary.</i> | 10-20-25 | |

Name - Certified Operator / Licensed Center

Family Tree Eau Claire Center Llc

Provider Number / Facility ID Number

0000589560 / 001 - 2004047

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Telephone Number

715-514-3399

Date - Regulation Visit

9/25/2025

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

2 251.07(2)(e)
Child Guidance - Prohibited Actions

Description: Rule states "Actions that may be psychologically, emotionally or physically painful, discomforting, dangerous or potentially injurious are prohibited." On 9/17/25, a child care worker was rough & careless in her handling of two infants. The child care worker sat down abruptly from a standing position, causing a baby's head to bounce off her arm. When transferring the same baby, she 'plopped' the baby down onto a boppy pillow. She picked another baby out of a crib, partially 'slinging' him onto her shoulder. The babies heads & backs weren't supported appropriately during these actions either.

Repeat violation: Previously cited on 2/15/2024

I reviewed the video with staff and went over proper handling and supporting an infants head at all times. We also went over transferring babies from holding position to lying down position. We will also be covering

10-21-25

3 251.09(2)(bm)
Infant & Toddler - Sleep Position

Description: On 9/17/25, a 9 month old infant was placed to sleep on a 'boppy' pillow, where she napped for 5 minutes. She was removed from the pillow only when the staff person and children moved to another room, and not in an effort to place her in a crib. This child and a second child were observed to be tucked into their own boppy pillows with a blanket wrapped snugly around them, and a staff person rubbing their foreheads in an attempt to assist them in falling asleep. Rule states in pertinent part 'Each child under one year of age shall be placed to sleep on his or her back in a crib'.

Repeat violation: Previously cited on 7/10/2024

this at our staff meeting.
Went over the DCF ruling of immediately putting a sleeping baby into crib/pack n play after they are asleep. We will also go over this in our Oct. staff meeting w/ all staff

10-21-25

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visit

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|--|-----------------|-----------------------------|----------------------|
| | | | |

NAME - Agency Worker
Heather Ruf

Date Issued
10/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Marissa Ricc-Crawford

Date Signed

10-20-25