

Date Correction Plan Due 7/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Family Tree Eau Claire Center Llc		Provider Number / Facility ID Number 0000589560 / 001 - 2004047		
Address - Facility (Street, City, State, Zip Code) 2140 Sherwin Ave Eau Claire WI 547013476		Telephone Number 715-514-3399	Date - Regulation Visit 6/20/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(c) Communication With Parents Description: The center did not have documentation to show they have offered conferences at least twice each year for parent and staff communication regarding their child's adjustment to the program and the child's growth and development.	Center will provide documentation of conferences, one in the Fall and one in the Spring. These sign-up sheets will be kept in a binder. Portfolios will be kept on each child.	6-28-24 Next conference will be Fall 2024	
2	251.04(4)(e) Summary Of Rules Provided Description: The center hasn't been providing a summary of DCF 251 licensing rules to the parents of each child upon each child's enrollment.	The summary of licensing rules will be included in the enrollment packet "Your Guide to Regulated Child Care" <small>at the WI C&F website</small>	6-28-24	

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3	251.06(10)(h) Toilets & Sinks - Water Temperature Description: Rule states in part, 'The hot water temperature may not exceed 120 degrees Fahrenheit for sinks used by or accessible to children in care'. However, in the Rainforest bathroom sink, the water temperature was 140 F. The Circus bathroom sink water measured at 143 F. Repeat violation: Previously cited on 7/26/2023	Temperature was fixed and turned down to meet the 120 degree Fahrenheit requirement	6/25/24	
4	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Rule states 'The director or director's designee shall review records of injuries with staff every six months to ensure that all possible preventative measures are being taken'. As of this monitoring visit, at least three medical log books have not been reviewed every six months. The last review date was October of 2023.	All med books were reviewed and a log of next review date is kept in each med log to ensure they are reviewed every 6 months	6/25/24	

NAME - Agency Worker
Heather Ruf

Date Issued
6/20/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Marissa Reheau / Renee Walters

Date Signed

6/25/24